

BOARD OF SCHOOL DIRECTORS
POTTSGROVE SCHOOL DISTRICT
January 10, 2012

The Board of School Directors, Pottsgrove School District, conducted its Meeting at Pottsgrove High School on the above date with the following members present:

Michael Neiffer
Patricia Grimm
Nancy Landes

Scott Fulmer
David Faulkner
Justin Valentine

Philip Keogh
Jodi Adams
Theodore Coffelt

Also present were: Dr. Bradley C. Landis, Ms. Shellie Feola, Mr. David Nester, Mr. Michael Katzenmoyer, Mr. Michael Wagman, Ms. Michelle MacLuckie, Mr. Todd Davies, Ms. Ann Myers, Ms. Yolanda Williams, Mr. Jeffrey Madden, Dr. William Ziegler, Dr. Dave Ramage, Ms. Terri Koehler, Ms. Ruth Fisher, Ms. Maryann Johnson, Ms. Michelle Bozzini and Kyle Berman, Solicitor.

Call to Order

Mr. Neiffer called the meeting to order at 7:30 p.m.

Approval of Minutes

Mr. Keogh moved and Mr. Fulmer seconded a motion to approve the minutes from the December 6, 2011 reorganization meeting, as presented. The Board unanimously approved the motion.

Mr. Fulmer moved and Mr. Coffelt seconded a motion to approve the minutes from the December 6, 2011 meeting, as presented. The Board unanimously approved the motion.

Education Report

Re-districting options were discussed.

Public Comment

Several parents spoke in reaction to the Redistricting Committee findings.

Mr. Neiffer moved and Mr. Fulmer seconded a motion to approve the following personnel items:

Professional:

Resignation

1. Name: Megan Nicholas
Position: Substitute Teacher
Effective Date: January 3, 2012

Retirements

1. Name: Maryann Duval
Position: Elementary Teacher
Effective Date: August 5, 2012
2. Name: Patricia Novak
Position: Elementary Teacher
Effective Date: June 30, 2012
3. Name: Rodney Boyer
Position: Music Teacher
Effective Date: Last day of the 2011-2012 school year
4. Name: Marie Seaner
Position: Elementary Teacher
Effective Date: Last day of the 2011-2012 school year
5. Name: Chris Moyer
Position: Elementary Phys Ed Teacher
Effective Date: Last day of the 2011-2012 school year
6. Name: Dave Uhas
Position: Elementary Teacher
Effective Date: Last day of the 2011-2012 school year
7. Name: Heather Bolyn Becker
Position: Middle School Art Teacher
Effective Date: Last day of the 2011-2012 school year

Unpaid Leave of Absence

1. Name: Brianna Robinson
Position: Elementary Teacher
Reason: Family Medical Leave
Effective Date: 12/20/11 – Intermittent leave – not to exceed 12 weeks

Appointments

1. Name: Sarah Taylor
Position: After School Tutor – Elementary
Wage: \$31.00 per hour
Effective Date: January 2, 2012
2. Name: Cali Toms
Position: After School Tutor – Elementary
Wage: \$31.00 per hour
Effective Date: January 2, 2012
3. Name: Jon Vesper
Position: After School Tutor – Elementary
Wage: \$31.00 per hour
Effective Date: January 2, 2012

Support Staff:

Assignment/Classification Change

1. Name: Renee Lloyd
From: Clerical Assistant – WP
To: Secretary to the Principal – WP
Status: Non contractual
Compensation: \$15.57 per hour
Reason: Retirement - Replacing Donna Swanson
Effective Date: February 6, 2012
2. Name: Daniel Freese
From: Custodian – RR
To: Custodian – MS
Status: Non contractual
Compensation: No change
Reason: Voluntary reassignment of building
Effective Date: December 19, 2011

3. Name: Debra Chu
From: Custodian – MS
To: Custodian – RR
Status: Non contractual
Compensation: No change
Reason: Voluntary reassignment of building
Effective Date: December 19, 2011
4. Name: Kristina Miller
From: Student Assistant – RR
To: Classified substitute
Status: Non contractual
Compensation: \$9.21/\$9.76 per hour
Reason: Voluntary change from full time to per diem substitute
Effective Date: January 5, 2012

Appointments

1. Name: Rosemary Lorenzo
Position: Duty Aide - LP
Reason: Replacing Donna Haines
Wage: \$10.75 per hour
2.5 hours per day – all student days
Effective Date: December 12, 2011
2. Name: Jessica Klaus
Position: Duty Aide – LP
Reason: Replacing Christine Shuster
Wage: \$10.75 per hour
2.5 hours per day/all student days
Effective Date: January 3, 2012
3. Name: Gail Ivins
Position: Duty Aide – LP
Reason: Replacing Clara Fair
Wage: \$10.75 per hour
3 hrs and 40 min. per day/all student days
Effective Date: January 3, 2012
4. Name: Donna Parrish
Position: Paraeducator – Elementary After School
program
Wage: \$9.76 per hour
3 hrs per week /11 weeks
Effective Date: January 3, 2012

The Board unanimously approved the motion.

Mr. Neiffer moved and Mr. Fulmer seconded a motion to approve the following business items:

Budget Transfers

Approve budget transfers for December 2011 as presented.
(Addendum 1/12-1)

Preliminary General Fund Budget fiscal year 2012-2013

Approve the adoption of the Preliminary General Fund budget for fiscal year 2012-2013 in the amount of \$59,360,917. The millage increase for this preliminary budget is 5.26%, for a total of 36.84 mills. The estimated ending unassigned fund balance is approximately 5.7%.

Authorized Representative for Berkheimer

Appoint David Nester as the District's authorized representative for communications with Berkheimer Associates as presented.

Pathway School

Authorize administration to enter into an agreement with Pathway School for the remainder of the school year for one student at a cost of \$29,846.10.

Resolution

Adopt a resolution permitting all taxpayers to participate in the installment plan as presented.
(Addendum 1/12-2)

New Student Activity Fund

Approve the addition of a new student activity fund for the Middle School: Student Needs Assistance Program (SNAP).

New Student Activity Fund

Approve the addition of a new student activity fund for the Middle School: Junior National Honor Society as presented.

Ringling Rocks Project Invoices

Approve payment of the following Ringling Rocks Project invoices:

Landmark Service Company, LLC - HVAC

Total amount of contract	2,841,000.00
Change Orders	<u>2,435.99</u>
Total amount of contract	2,843,435.99
Total paid to date	2,569,890.56
Current amount due	31,172.35
Balance to finish	242,373.08

MJF Electrical Contracting, Inc. - Electrical

Total amount of contract	2,024,700.00
Change Orders	<u>13,567.31</u>
Total amount of contract	2,038,267.31
Total paid to date	1,828,095.58
Current amount due	6,345.00
Balance to finish	203,826.73

Vision Mechanical - Plumbing

Total amount of contract	742,200.00
Change Orders	<u>2,665.82</u>
Total amount of contract	744,865.82
Total paid to date	702,567.83
Current amount due	5,054.71
Balance to finish	37,243.28

Pottsgrove Middle School Retaining Wall Project Invoices

Approve payment of the following Middle School Retaining Wall Project invoices:

E.R. Stuebner, Inc. – General Contractor

Total amount of contract	381,000.00
Change Orders	<u>21,317.65</u>
Total amount of contract	402,317.65
Total paid to date	355,523.64
Current amount due	6,562.24
Balance to finish	40,231.77

The Board unanimously approved the motion.

Mr. Fulmer moved and Mr. Neiffer seconded a motion to approve the following education items:

Attendance at Conferences

- a. Michael Wagman, Director of Technology, Tony Bickert, Network Manager, Eileen Forsyth, Pottsgrove High School Gifted Support, Deborah Frasca, Pottsgrove Middle School Gifted Support, and Eileen Edling, 7th Grade Language Arts Teacher, to attend the Pennsylvania Educational Technology Expo and Conference. The cost of the conference is \$3076.00. Substitute coverage is required.
- b. Jack Thomas, High School Athletic Trainer, to attend *Comprehension Evaluation and Treatment of Foot and Ankle in the Athlete*. The cost of workshop is \$116.80. Substitute coverage is not required.
- c. Michelle MacLuckie, Special Education Supervisor, to attend PDE Conference 2012 - *Making a Difference: Educational Practices that Work!* The cost of the conference is \$351.32. Substitute coverage is not required.
- d. Doriann Parker, District Reading Specialist, ands Christy Kirsch, TOSA, to attend *Improving School Performance*. The cost of the conference is \$2,2170.00. Substitute coverage is not required.
- e. Dave Nester, Business Administrator, and Ronald Linke, Assistant Business Administrator, to attend the PASBO Annual Conference. The cost of the conference is \$1,194.50. No substitute coverage is required.
- f. Ronald Linke, Assistant Business Administrator, and Roberta Oxenford, Child Accounting, to attend the A/CAPA Child Accounting Conference. The cost of the conference is \$928.31. Substitute coverage is not required.
- g. Jack Thomas, Pottsgrove High School Athletic Trainer to attend Medical Aspect of Sport. The cost of the workshop is \$238.90. Substitute coverage is not required.

The Board unanimously approved the motion.

Expulsions:

Mr. Keogh moved and Mr. Neiffer seconded a motion to approve the expulsion of students “A” and “B” whose names shall be withheld from the public to protect the students’ confidentiality. The Board unanimously approved the motion.

Board Committees and Out of District Representation

Mr. Neiffer moved and Mr. Coffelt seconded a motion to approve the following appointments/assignments:

Negotiations Committee:

Mike Neiffer (Chair), Phil Keogh, Nancy Landes, David Faulkner.

Policy Committee:

David Falkner (Chair), Nancy Landes, [Justin Valentine](#), [Jodi Adams](#)

Facility / Athletic Committee:

Scott Fulmer (Chair), Patti Grimm, Jodi Adams, [Ted Coffelt](#)

Western Montgomery Career & Technology Center Joint Operating Committee:

Scott Fulmer (Seat expires 12/12), Phil Keogh (Seat expires 12/13), [Patti Grimm \(will expire 12/14\)](#)

Montgomery County Intermediate Unit Board Director:

[Nancy Landes](#)

Montgomery Count Intermediate Unit Legislative Liaison:

[Phil Keogh](#) Mike Neiffer will serve as back-up in the event Phil is unable to attend a meeting.

Discussion Items

Mr. Neiffer commented on the Pottstown School Board meeting's discussion to merge with Pottsgrove School District.

District Accounts

Mrs. Grimm moved and Mr. Fulmer seconded a motion to approve the District Accounts as presented. The Board unanimously approved the motion.
(Addendum #1/12-3)

Granting of Orders

Mrs. Grimm moved and Mr. Faulkner seconded a motion to approve the Granting of Orders for December 2011 in the amount of \$4,408,708.67 as presented. The Board unanimously approved the motion.
(Addendum #1/12-4)

Treasurer's Report

Mrs. Grimm moved and Mr. Faulkner seconded, a motion to approve the Treasurer's Report for December 2012 as presented. The Board unanimously approved the motion.
(Addendum #1/12-5)

New Business

Mr. Keogh announced the New JOC officers:

Bill Scott from Upper Perkiomen School District (Chair)
Scott Fulmer from Pottsgrove School District (Vice President)
Philip Keogh from Pottsgrove School District (Secretary)
Edward Dressler from Spring-Ford School District (Treasurer)

Executive Session

Mr. Neiffer announced an executive session would be held after the meeting to discuss personnel and negotiations.

Announcement

Mr. Keogh announced that former employee, Ken Saylor, passed away.

Adjournment

Mr. Keogh moved and Mr. Faulkner seconded a motion to adjourn at 10:52 p.m.
The Board unanimously approved the motion.

Respectfully submitted,

Phillip G. Keogh, Jr.
School Board Secretary