

BOARD OF SCHOOL DIRECTORS
POTTSGROVE SCHOOL DISTRICT
June 14, 2011

The Board of School Directors, Pottsgrove School District, conducted its Meeting at Pottsgrove District Office on the above date with the following members present:

Michael Neiffer
Jodi Adams
Philip Keogh

Scott Fulmer
Frederick Remelius
Patricia Grimm

David Faulkner

Also present were: Dr. Bradley C. Landis, Ms. Shellie Feola, Mr. David Nester, Mr. Michael Katzenmoyer, Ms. Theresa Koehler, and Kyle Berman, Solicitor.

Call to Order

Mr. Neiffer called the meeting to order at 7:30 p.m.

Approval of Minutes

Mr. Keogh moved and Mr. Fulmer seconded a motion to approve the minutes from the June 27, 2011 meeting as presented. The Board unanimously approved the motion.

Public Comment

Dr. Landis announced an executive session was held July 28, 2011 and that an executive session would be held following the Board meeting.

Resignations

Mr. Neiffer moved and Mr. Faulkner seconded a motion to approve the following resignations:

1. Name: Christopher Shaffer
Position: Principal – Pottsgrove High School
Effective Date: 9/23/2011
2. Name: Debbie Hampton
Position: Nurse – Lower Pottsgrove Elementary
Effective Date: 8/19/2011
3. Name: Holly Kennedy
Position: Duty Aide – Lower Pottsgrove Elementary
Effective Date: 7/25/2011

4. Name: Laura Bausbacher
Position: Duty Aide – Ringing Rocks Elementary
Effective Date: 7/25/2011
5. Name: Tamara Claypoole
Position: Intervention Tutor – Ringing Rocks Elementary
Duty Aide- Lower Pottsgrove Elementary
Effective Date: 7/18/2011
6. Name: Jessica Martin
Position: Substitute teacher
Effective Date: 7/7/2011
7. Name: Aileen Burke
Position: Intervention Tutor- Lower Pottsgrove Elementary
Effective Date: 8/1/2011
8. Name: Amber Martin
Position: Substitute aide
Effective Date: 7/28/2011
9. Name: Kim Schwanbeck
Position: Substitute nurse
Effective Date: 8/2/2011
10. Name: Chris Talley
Position: Substitute teacher
Effective Date: 8/2/2011
11. Name: Judy Sidebottom
Position: Elem. Grade Coordinator LP - 5
Effective Date: 8/3/2011

The Board unanimously approved the motion.

Mr. Neiffer moved and Mr. Fulmer seconded a motion to approve the following personnel items:

Approve Yolanda Williams to assume the position of Interim High School Principal effective September 1, 2011 for the 2011-12 school year at a salary of \$114,000.

Approve Jeff Madden to assume the position of Interim High School Assistant Principal effective September 1, 2011 for the 2011-12 school year at a salary of \$83,000.

The Board unanimously approved the motion.

Mr. Neiffer moved and Mr. Keogh seconded a motion to approve the following personnel items:

Non Certified Employment

Approve the following non-certified employment:

1. Name: Stacy Fiore
Position: PT Secretary for Special Education
Replacing Laurie Bickert
Wage: \$14.63 per hour
5 hours per day/201 days per year
Effective Date: 8/1/2011
2. Name: Christine Shuster
Position: Duty Aide– Lower Pottsgrove Elementary
Wage: \$10.75 per hour – 2.5 hours per day
Effective Date: 8/24/2011
3. Name: Deanna Santangelo
Position: FT Nurse– Replacing Debbie Hampton
Wage: \$19.00 per hour
Effective Date: 8/24/2011
4. Name: Melissa Barber
Position: PT Nurse– Replacing Debbie Freedman
Wage: \$19.00 per hour – 20 hours per week
Effective Date: 8/24/2011
5. Name: Theresa Drumheller
Position: PT Nurse– Replacing Gerri Skokowski
Wage: \$19.00 per hour – 16 hours per week
Effective Date: 8/24/2011
6. Name: Clara Fair
Position: Duty Aide– Lower Pottsgrove Elementary
Wage: \$10.75 per hour – 3 hrs. 40 min. per day
Effective Date: 8/24/2011
7. Name: Robin Gadsby
Position: Duty Aide– Lower Pottsgrove Elementary
Wage: \$11.89 per hour – 3 hrs. 40 min. per day
Effective Date: 8/24/2011

8. Name: Marie Boothman
Position: Duty Aide– West Pottsgrove Elementary
Wage: \$10.75 per hour – 3 hrs. 40 min. per day
Effective Date: 8/24/2011

9. Name: Hollie Kasper
Position: Duty Aide– Lower Pottsgrove Elementary
Wage: \$10.75 per hour – 3 hrs. 40 min. per day
Effective Date: 8/24/2011

10. Name: Peg McKelvey
Position: Duty Aide– Lower Pottsgrove Elementary
Wage: \$10.75 per hour – 2 hrs. 30 min. per day
Effective Date: 8/24/2011

11. Name: Donna Haines
Position: Duty Aide– Lower Pottsgrove Elementary
Wage: \$10.75 per hour – 2 hrs. 30 min. per day
Effective Date: 8/24/2011

Certified Employment

Approve the following certified employment:

Name: Karen Wolfe
Education: Kutztown University
Certification Type: Instructional II
Certification Area: Reading Specialist
Experience: Antietam School District
Elementary Reading Specialist
2008 – present
Assignment: Reading Specialist – Lower Pottsgrove
Replacing Kylie Friend
Salary: \$54,331 –Masters Step 6
Effective Date: August 24, 2011

Student Teacher Placement

Approve the following student teacher placements for the 2011-2012 school year.

Cabrini College

<u>Name</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Mary Stevens	Robin Scouton – Gr 4 LP	1/18/12 – 3/14/2012
	Crystal Lloyd – K - LP	3/15/12 - 5/4/2012

Supplementals

Approve the following supplemental positions for the 2011-2012 school year:

Cheerleading Head MS F	Ann	Scott*	\$2,628.00
Cheerleading Head HS F	Lindsey	McNamara*	\$3,336.00
Cheerleading HS F Asst	Alicia	Harris*	\$2,085.00
Cross Country Asst MS	Mike	Romeo	\$3,024.00
Cross Country Asst HS	Marilyn	Eaton	\$3,024.00
Cross Country Head HS All	Larry	Rechtin	\$4,032.00
Football Asst 7th M	Rich	Ashburn*	\$2,520.00
Football Asst 8th M	Ken	Ivory*	\$2,535.50
Football Asst 9th M	Keith	Schurr*	\$3,227.00
Football Asst HS M	Eric	Engstrom	\$5,292.00
Football Asst HS M	Bill	Hawthorne	\$5,292.00
Football Asst HS M	Mike	Tomasso*	\$5,292.00
Football Asst HS M	Jim	Algeo	\$5,292.00
Football Asst HS M	William	Bradford*	\$5,292.00
Football Asst. 7th M	Michael	Mayes*	\$2,190.00
Football Head 8th M	Al	Reed	\$3,276.00
Football Head 9th M	Ryan	Towson*	\$3,961.50
Football Head HS M	Rick	Pennypacker	\$7,056.00
Golf Head HS All	Don	Petrella	\$4,788.00
Golf Asst HS All	Roger	Rentschler*	\$2,919.00

Hockey Asst HS F	Bev	Stuart	\$2,919.00
Hockey Asst HS F	Kristen	Uhas	\$2,919.00
Hockey Asst Grade 8	Christine	Moyer	\$2,772.00
Hockey Asst Grade 7	Jodi	Sproule	\$2,293.50
Hockey Head HS F	Christine	Campbell	\$4,536.00
Hockey Head Grade 9	Nancy	Albright	\$3,528.00
Soccer Asst HS F	Aaron	Cebular*	\$2,919.00
Soccer Asst HS F	Rich	Wood*	\$3,227.00
Soccer Asst HS M	Jeff	Erb*	\$3,374.00
Soccer Asst HS M	Kevin	Grimm*	\$3,528.00
Soccer Asst MS M	Jon	Vesser	\$2,305.00
Soccer Asst MS F	Marissa	Bono	\$2,085.00
Soccer Head HS F	Steve	Mellor	\$3,753.00
Soccer Head HS M	Jay	Witkowski	\$4,536.00
Soccer Head MS F	Kathy	McGeehan	\$2,919.00
Soccer Head MS M	Rick	Royce	\$3,374.00
Tennis Asst HS F	Mary Ellen	Wilson*	\$834.00
Tennis Head HS F	Gus	Tellis*	\$4,032.00
Band Front HS	David	Bowman*	\$2,919.00
Intra Weight Trng HS Head	Brad	Burpee	\$1,042.50
Band Concert Advisor MS	Kathy	Williams	\$756.00
Band Jazz MS	Kathy	Williams	\$504.00
Band Symphonic MS	Kathy	Williams	\$756.00
Bell Choir MS	Joy	Stathopoulos	\$417.00
MS Choreographer	Cheryl	Fithian*	\$504.00
Chorus Head MS	Carole	Bean	\$504.00
Detention Monitor Head MS	Elwood	Taylor	\$3,528.00

Events Coordinator	Carole	Bean	\$2,305.00
Intra Basketball Head MS F	Gloria	Fritz	\$1,260.00
Intra Basketball Head MS M	Eric	Engstrom	\$1,095.00
Intra Flag Football Head MS All	Ken	Ivory*	\$1,042.50
Intra Golf Head Ms All	Rich	Burke	\$1,260.00
Intra Softball Head MS F	Danette	Baum	\$1,042.50
Intra Soccer MS	Steve	Palladino	\$1,042.50
Intra Street Hockey Head MS All	Justin	Giles	\$1,042.50
Intra Tennis Head MS F	Gloria	Fritz	\$1,205.00
Intra Tennis Head MS M	Mike	Romeo	\$1,042.50
Intra Volleyball Head MS All	Marilyn	Eaton	\$1,152.50
Intra Wrestling Head MS M	Ricky	Royce	\$1,042.50
Marching Band Advisor	Kathy	Williams	\$2,016.00
Musical Director	Carole	Bean	\$2,016.00
Musical Choreographer	Cheryl	Fithian*	\$2,016.00
National Honor Society MS	Debbie	Frasca	\$1,095.00
Orchestra MS	Kathy	Williams	\$417.00
MS Project REACH OUT	Shelby	Kqira	\$1,008.00
Reading/Writing Club Advisor	Eileen	Edling	\$1,844.00
School Annual Advisor MS (memory book)	Debbie	Frasca	\$1,251.00
School Store Manager MS	Marilyn	Eaton	\$1,844.00
Show Choir MS	Carole	Bean	\$2,016.00
Science Academy	Jeff	Devlin	\$1,928.00
MS Study Make up and Remediation Time	Amanda	Wright	\$2,919.00
Student Government Advisor MS	Janet	Edleman	\$2,016.00
Theater Workshop MS	Tom	Yenchick	\$2,016.00

Web Page Editor MS	Jeff	Devlin	\$1,008.00
Club Coordinator LP - Fall	Veronica	Lightcap	\$1,008.00
Club Coordinator LP - Spring	Veronica	Lightcap	\$1,008.00

*Denotes – non employee

Family Medical Leave

Approve the following family medical leave of absence:

Name: Marvin Thrasher
Position: Custodian
Reason: Family Medical Leave
Effective Date: July 27, 2011. He expects to return to a position in the district on 8/24/2011

Medical Sabbatical

Approve the following medical sabbatical:

Name: Judy Tyson
Position: Teacher - West Pottsgrove Elementary
Reason: Medical/Sabbatical
Effective Date: August 24, 2011 – She expects to return to a position in the district on the first day of the second semester

The Board unanimously approved the motion.

Mr. Neiffer moved and Mr. Fulmer seconded a motion to approve the following personnel items:

Reelect District Superintendent in accordance with 24 P.S. Section 10-1071, 10-1073, and 10-1075 and motion to enter into contract to establish salary and fringe benefits for the position of District Superintendent.
(Addendum 8/11-1)

Reelect District Assistant Superintendent in accordance with 24 P.S. Section 10-1073, 10-1075 and 10-1077 and motion to enter into contract to establish salary and fringe benefits for the position of District Assistant Superintendent.
(Addendum 8/11-2)

The Board unanimously approved the motion.

Budget Transfers

Mr. Remelius moved and Mr. Faulkner seconded a motion to approve budget transfers for June 2011 as presented. The Board unanimously approved the motion.
(Addendum #8/11-3)

Mr. Neiffer moved and Mr. Remelius seconded a motion to approve the following business items:

Ringling Rocks Elementary School Invoices

Approve the payment of the invoices listed below:

E.R. Stuebner, Inc. – General Contractor

Total amount of contract	6,524,000.00
Change Orders	<u>127,590.40</u>
Total amount of contract	6,651,590.40
Total paid to date	4,366,104.71
Current amount due	647,197.00
Balance to finish	1,638,288.69

Landmark Service Company, LLC - HVAC

Total amount of contract	2,841,000.00
Change Orders	<u>2,435.99</u>
Total amount of contract	2,843,435.99
Total paid to date	1,965,983.37
Current amount due	190,745.37
Balance to finish	686,707.25

MJF Electrical Contracting, Inc. - Electrical

Total amount of contract	2,024,700.00
Change Orders	<u>13,567.31</u>
Total amount of contract	2,038,267.31
Total paid to date	1,092,251.70
Current amount due	184,351.77
Balance to finish	761,663.84

Vision Mechanical - Plumbing

Total amount of contract	742,200.00
Change Orders	<u>10,355.08</u>
Total amount of contract	752,555.08
Total paid to date	643,596.58
Current amount due	19,066.50
Balance to finish	89,892.00

TMI Commercial, Inc.

Total amount of contract	141,300.00
Change Orders	<u>0.00</u>
Total amount of contract	141,300.00
Total paid to date	104,085.00
Current amount due	18075.50
Balance to finish	19,139.50

Pottsgrove Middle School Retaining Wall Project Invoice

Approve the payment of the invoice listed below:

E.R. Stuebner, Inc. – General Contractor

Total amount of contract	381,000.00
Change Orders	<u>0.00</u>
Total amount of contract	381,000.00
Total paid to date	0.00
Current amount due	196,410.60
Balance to finish	184,589.40

Leadership & Learning Center

Approve the contract with the Leadership and Learning Center as presented.

Education Alternatives

Authorize administration to enter into an agreement with Education Alternatives for the 2011-2012 school year at the rate of \$95/hour.

Glen Mills School

Authorize administration to enter into an agreement with Glen Mills Schools at a rate of \$104/day and \$119/day for special education students.

Children's Home of Reading

Authorize administration to enter into an agreement with Children's Home of Reading for the 2011-2012 school year at a rate of \$140/day.

UHS of Doylestown, LLC

Authorize administration to enter into an agreement with UHS of Doylestown, LLC for the 2011-2012 school year at a rate of \$164/day.

Opportunities School

Authorize administration to enter into an agreement with Opportunities Schools for the 2011-2012 school year at a rate of \$27,300 for the year.

Sunbelt Staffing

Authorize administration to enter into an agreement with Sunbelt Staffing for a long-term substitute for a speech clinician.

The Board unanimously approved the motion.

Ringling Rocks Change Order Requests

Mr. Remelius moved and Mr. Neiffer seconded a motion to approve the following change order requests for the Ringling Rocks Elementary School:

General Contractor

1-026 – To remove and dispose of unsuitable soil in classroom addition and replace soil in the amount of \$49,546 plus additional charge of approximately \$61,250 for soil remediation.

1-029 – To remove existing CMU block at Reading Room entrance and replace with bull nosed CMU in the amount of \$1,228.70.

1-030 - To remove existing CMU block at Room A116 entrance and replace with bull nosed CMU in the amount of \$1,188.

1-031 - To install soffits and doors at entrances EXB103 and EXC102 in the amount of \$2,521.20.

1-032 - To infill the existing louver openings in the walls in the amount of \$13,327.34.

1-033 – Credit issued in the amount of \$715 for the elimination of classroom shades.

1-034 – Credit issued in the amount of \$1,272 for the elimination of strikes, locks and hinges for heat pump doors.

The Board unanimously approved the motion.

Mr. Neiffer moved and Mr. Remelius seconded a motion to approve the following business items:

Pottsgrove Middle School Change Order Requests

General Contractor

1-001– To prep and paint the main entrance support beams in the amount of \$4,410.

1-002– To install topsoil and seed in front of the retaining wall in the amount of \$3,080.

Mr. Neiffer moved and Mr. Keogh seconded a motion to approve the following business items:

Hallman Retirement Neighborhoods Sponsorship Agreement

Authorize administration to enter into a sponsorship agreement with Hallman Retirement Neighborhoods for a fee of \$6,500.

The Board unanimously approved the motion.

Attendance at Conferences

Mr. Neiffer moved and Mr. Keogh seconded a motion to approve the following attendance at conferences:

Jolynn Kleinschmidt, Instructional Tutor, Marianne Harrison, Reading Specialist, Kay Vogt, Elementary Teacher, Mary Savarese, Instructional Tutor, Tracy Dise, Instructional Tutor, Melody Mikovits, Instructional Tutor, Judy Miller, Instructional Tutor, and Stacy Campbell, Elementary Teacher to attend MCIU's Foundations training. The cost of the workshop is \$1,200.00. Substitute coverage is not required.

The Board unanimously approved the motion.

Discussion Items

The completion date for the Ringing Rocks Elementary School Project was moved to September 17, 2011.

Dr. Landis recommended establishing a committee to look at elementary attendance boundaries which would involve board members, administrators and parents. Mr. Keogh, Mr. Faulkner and Mrs. Grimm volunteered to represent the Board for this committee.

District Accounts

Mrs. Grimm moved and Mr. Keogh seconded a motion to approve the District Accounts as presented. The Board unanimously approved the motion.

(Addendum #8/11-4)

Granting of Orders

Mrs. Grimm moved and Mr. Neiffer seconded a motion to approve the Granting of Orders for June 2011 in the amount of \$5,531,766.67 and July 2011 in the amount of \$3,010,175.14 as presented. The Board unanimously approved the motion.

(Addendum #8/11-5)

Treasurer's Report

Mrs. Grimm moved and Mr. Keogh seconded, a motion to approve the Treasurer's Report for June 2011 and July 2011 as presented. The Board unanimously approved the motion.

(Addendum #8/11-5)

Adjournment

Mr. Keogh moved and Mr. Fulmer seconded a motion to adjourn at 8:05 p.m. The Board unanimously approved the motion.

Respectfully submitted,

Phillip G. Keogh, Jr.
School Board Secretary