

POTTSGROVE SCHOOL DISTRICT
Administrative Office

TO: Members, Board of School Directors
FROM: Bradley C. Landis, Superintendent
DATE: January 24, 2012
RE: Monthly Meeting of the Board of Directors
Pottsgrove High School

MONTHLY MEETING AGENDA

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. APPROVAL OF MINUTES
- IV. EDUCATION REPORT
 - Re-districting Presentation – Dr. Landis & Ms. Feola
- V. PUBLIC COMMENT
- VI. REPORT OF THE SUPERINTENDENT
 - A. ACTION ITEMS
 - B. DISCUSSION ITEMS
 - C. COMMITTEE REPORTS
- VII. NEW BUSINESS
- VIII. ADJOURNMENT

A Message concerning recording devices: Board Policy 7601 states, “Microphones, cameras, and other paraphernalia related to recording devices are only permitted at the table provided for the news media or with the express permission of the Board President. Also, extra lighting of any sort in the meeting room will only be permitted with the express permission of the Board President.” Adopted December 2, 1992.

MEMORANDUM

TO: Members. Board of School Directors

FROM: Bradley C. Landis

DATE: January 24, 2012

RE: Meeting of the Board of School Directors
Pottsgrove High School

VI. REPORT OF THE SUPERINTENDENT

A. ACTION ITEM - PERSONNEL

1. ADMINISTRATIVE

- | | | |
|----|---|-----------------------|
| a. | Resignations | No action recommended |
| b. | Retirements | No action recommended |
| c. | Furloughs | No action recommended |
| d. | Sabbatical Leave of Absence | No action recommended |
| e. | Unpaid leave of Absence | No action recommended |
| f. | Compensated Leave of Absence | No action recommended |
| g. | Assignment/Classification Change | No action recommended |
| h. | Assignments Ended | No action recommended |
| i. | Appointments | No action recommended |
| j. | Termination | No action recommended |

2. PROFESSIONAL

a. **Resignations**

- | | | |
|----|-----------------|--------------------|
| 1. | Name: | Jessica Dierolf |
| | Position: | Elementary Teacher |
| | Effective Date: | January 20, 2012 |

- | | | |
|----|-------------------------------------|-----------------------|
| b. | Retirements | No action recommended |
| c. | Furloughs | No action recommended |
| d. | Sabbatical Leave of Absence | No action recommended |
| e. | Unpaid leave of Absence | No action recommended |
| f. | Compensated Leave of Absence | |

- | | | |
|----|-----------------|-----------------------|
| 1. | Name: | Stacy McHugh |
| | Position: | Middle School Teacher |
| | Reason: | Family Medical Leave |
| | Effective Date: | 1/23/2012 – 2/6/2012 |

2. Name: Karen Ottaviano
Position: Elementary Teacher
Reason: Family Medical Leave/Unpaid child rearing leave
Effective Date: Approx. 4/26/2012
6-8 weeks FMLA LOA
Remainder of 12 week balance – unpaid LOA

- g. Assignment/Classification Change** No action recommended
h. Assignments Ended No action recommended
i. Appointments No action recommended
j. Termination No action recommended
k. Resignation of Substitutes

1. Name: Diane Tillman
Position: Substitute nurse
Effective Date: January 4, 2012

- l. Approval of Substitutes** No action recommended
m. Miscellaneous No action recommended

ACTION: Approve the professional items as submitted

Motion: _____ Seconded: _____ Vote: _____

3. SUPPORT STAFF

- a. Resignations** No action recommended
b. Retirements No action recommended
c. Furloughs No action recommended
d. Unpaid leave of Absence

1. Name: Denise Hegedus
Position: Library Assistant - HS
Reason: Family Medical Leave
Effective Date: 1/30/30/2012 – approx. 3/30/2012

2. Name: Jodie Zaborsky
Position: Student Assistant
Reason: Family Medical Leave
Effective Date: 1/9/2012 –1/16/2012

- e. Compensated Leave of Absence** No action recommended
f. Assignment/Classification Change

1. Name: Jaime Fegley
From: Clerical Substitute
To: Clerical Assistant – WP
Status: Non contractual

Compensation: \$12.68 per hour
Reason: Replacing Renee Lloyd
Effective Date: February 6, 2012

- g. Assignments Ended** No action recommended
- h. Appointments** No action recommended
- i. Termination** No action recommended
- j. Resignation of Substitutes**
- k. Approval of Substitutes**

1. Name: Steven Anspach
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: January 11, 2012
2. Name: Scot Christy
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: January 11, 2012
3. Name: Christopher Chabot
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: January 11, 2012
4. Name: Katlyn Hnath
Position: Substitute Nurse/Classified substitute
Wage: \$100.00 per day – nurse
\$9.21/\$9.76 per hour - classified substitute
Effective Date: January 11, 2012
5. Name: Melissa McKechnie
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: January 11, 2012
6. Name: Joshua Ford
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: January 11, 2012
7. Name: Nicole Dotterer
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: January 11, 2012
8. Name: Christine Gilbert
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: January 11, 2012

9. Name: Janelle Pearson
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: January 11, 2012
10. Name: Lauren Distler
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: January 11, 2012
11. Name: Ray Wagner
Position: Substitute Custodian
Wage: \$10.85 per hour
Effective Date: January 21, 2012
12. Name: Anna Taylor
Position: Substitute Assistant
Wage: \$9.21/\$9.76 per hour
Effective Date: January 24, 2012

I. Miscellaneous No action recommended

ACTION: Approve the support staff items as submitted

Motion: _____ Seconded: _____ Vote: _____

4. STUDENT TEACHER ASSIGNMENTS

Ursinus College

<u>Name</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Anthony Greenstine	Tom Stock - HS English	1/30/12 – 5/6/12

ACTION: Approve the student teacher assignments as submitted

Motion: _____ Seconded: _____ Vote: _____

5. SUPPLEMENTAL/SPECIAL PAYMENT

a. Resignations

1. Name: Kristen Hyde
Position: Elementary Band - RR
Effective Date: January 27, 2012

b. Appointments No action recommended

Darrell Weyman	Elementary Band – RR	\$504.00
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ACTION: Approve the supplemental/special payment items as submitted

Motion: _____ Seconded: _____ Vote: _____

B. BUSINESS

1. Recommendation to authorize administration to enter into an agreement with The Lincoln Center for four students at a cost of \$133.90 per student for a full year.

ACTION: Authorize administration to enter into an agreement with The Lincoln Center as presented.

Motion: _____ Seconded: _____ Vote: _____

2. Recommendation to authorize administration to enter into an agreement with Woods Services for extended school year services at a cost of \$10,292.

ACTION: Authorize administration to enter into an agreement with Woods Services as presented..

Motion: _____ Seconded: _____ Vote: _____

3. Recommendation to approve the payment of the Ringing Rocks Elementary School Construction Project invoices as presented.

The invoices listed below are presented for approval:

Landmark Service Company, LLC - HVAC

Total amount of contract	2,841,000.00
Change Orders	<u>2,435.99</u>
Total amount of contract	2,843,435.99
Total paid to date	2,601,062.91
Current amount due	3,365.04
Balance to finish	239,008.04

Vision Mechanical – Plumbing (Final)

Total amount of contract	742,200.00
Change Orders	<u>2,665.82</u>
Total amount of contract	744,865.82
Total paid to date	707,622.54
Current amount due	37,243.28
Balance to finish	0.00

ACTION: Approve the payment of the invoices listed above.

Motion: _____ Seconded: _____ Vote: _____

C. EDUCATION

1. Recommendation to approve attendance at conference

- a. Elaine Armstrong, Elementary Gifted Support, to attend PAGE *Conference Unwrapping Gifted Potential*. The cost of the conference is \$210.00. Substitute coverage is not required.

ACTION: Approve the attendance at conference as presented

Motion: _____ Seconded: _____ Vote: _____