

POTTSGROVE SCHOOL DISTRICT
Administrative Office

TO: Members, Board of School Directors
FROM: Bradley C. Landis, Superintendent
DATE: October 25, 2011
RE: Monthly Meeting of the Board of Directors
District Office

MONTHLY MEETING AGENDA

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. APPROVAL OF MINUTES
- IV. PUBLIC COMMENT
- V. REPORT OF THE SUPERINTENDENT
 - A. ACTION ITEMS
 - B. DISCUSSION ITEMS
 - C. COMMITTEE REPORTS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

A Message concerning recording devices: Board Policy 7601 states, "Microphones, cameras, and other paraphernalia related to recording devices are only permitted at the table provided for the news media or with the express permission of the Board President. Also, extra lighting of any sort in the meeting room will only be permitted with the express permission of the Board President." Adopted December 2, 1992.

MEMORANDUM

TO: Members. Board of School Directors
FROM: Bradley C. Landis
DATE: October 25, 2011
RE: Meeting of the Board of School Directors
District Office

VI. REPORT OF THE SUPERINTENDENT

A. ACTION ITEM - PERSONNEL

1. ADMINISTRATIVE

- | | | |
|----|---|-----------------------|
| a. | Resignations | No action recommended |
| b. | Retirements | No action recommended |
| c. | Furloughs | No action recommended |
| d. | Sabbatical Leave of Absence | No action recommended |
| e. | Unpaid leave of Absence | No action recommended |
| f. | Compensated Leave of Absence | No action recommended |
| g. | Assignment/Classification Change | No action recommended |
| h. | Assignments Ended | No action recommended |
| i. | Appointments | No action recommended |
| j. | Termination | No action recommended |

2. PROFESSIONAL

a. **Resignations**

- | | | |
|----|-----------------|--------------------|
| 1. | Name: | Amy Nihart |
| | Position: | Substitute Teacher |
| | Effective Date: | October 18, 2011 |

- | | | |
|----|------------------------------------|-----------------------|
| b. | Retirements | No action recommended |
| c. | Furloughs | No action recommended |
| d. | Sabbatical Leave of Absence | No action recommended |
| e. | Unpaid leave of Absence | No action recommended |

f. Compensated Leave of Absence

1. Name: Brisha Armstrong
Position: Teacher – West Pottsgrove
Reason: Family Medical Leave/Unpaid Child Rearing Leave
Effective Date: Approx. January 18, 2011
6-8 weeks FMLA LOA
Remainder of 12 week balance – unpaid LOA
2. Name: Mary Bradley
Position: Teacher – Ringing Rocks
Reason: Family Medical Leave/Unpaid Child Rearing Leave
Effective Date: Approx. December 15, 2011
6-8 weeks FMLA LOA
Remainder of 12 week balance – unpaid LOA

- g. Assignment/Classification Change** No action recommended
- h. Assignments Ended** No action recommended
- i. Appointments** No action recommended
- j. Termination** No action recommended
- k. Approval of Substitutes**

1. Name: Amanda Weller
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: October 14, 2011
2. Name: Jessica Skone
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: October 26, 2011

- l. Miscellaneous** No action recommended

ACTION: Approve the professional items as submitted

Motion: _____ Seconded: _____ Vote: _____

3. SUPPORT STAFF

a. Resignations

1. Name: Amie Mancini
Position: Duty Aide – West Pottsgrove
Effective Date: December 2, 2011

b. Retirements No action recommended

c. Furloughs No action recommended

d. Unpaid leave of Absence No action recommended

e. Compensated Leave of Absence No action recommended

f. Assignment/Classification Change No action recommended

g. Assignments Ended No action recommended

h. Appointments

1. Name: Kristin Curnew
Position: Student Assistant – High School
Reason: New IEP Requirements
Wage: \$11.40 per hour
7 hours per day – all student days
Effective Date: October 17, 2011

2. Name: Katlyn Tancredi
Position: Custodian – High School
Reason: Replacement for Bill Boerner
Wage: \$15.77 per hour
Effective Date: October 31, 2011

i. Termination No action recommended

j. Approval of Substitutes

1. Name: Dann Eaton
Position: Substitute Custodian
Wage: \$10.85 per hour
Effective Date: October 19, 2011

k. Miscellaneous No action recommended

ACTION: Approve the support staff items as submitted

Motion: _____ Seconded: _____ Vote: _____

4. STUDENT TEACHER ASSIGNMENTS

Eastern University

<u>Name</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Kerri Palmer	Nicole Kulp - WP	1/19/12 – 3/11/12
	Pat Novak – WP	3/13/12 – 5/4/12
Elizabeth Perkins	Jamie Cross– LP	1/19/12 – 3/11/12
	Brianna Robinson – LP	3/13/12 – 5/4/12

ACTION: Approve the student teacher assignments as submitted

Motion: _____ Seconded: _____ Vote: _____

5. SUPPLEMENTAL/SPECIAL PAYMENT

a. Resignations

- Name: Frank Jablonski
Position: Head Wrestling Coach - MS
Effective Date: October 11, 2011
- Name: Kristin Uhas
Position: Asst. Softball Coach - HS
Effective Date: October 18, 2011

b. Appointments

Set Painting Coordinator HS (split)	Cindy Scherer	\$504.00
Set Painting Coordinator HS (split)	Gwyneth Thomas	\$504.00

ACTION: Approve the supplemental/special payments as submitted

Motion: _____ Seconded: _____ Vote: _____

B. BUSINESS

1. Recommendation to approve final budget transfers for year ending June 30, 2011.

ACTION: Approve final budget transfers for year ending June 30, 2011 as presented.

Motion: _____ Seconded: _____ Vote: _____

2. Recommendation to authorize administration to enter into an agreement with the Lincoln Center Trans Ed Academy for the 2011-2012 school year for two students at a cost of \$24,202 per student.

ACTION: Authorize administration to enter into an agreement with the Lincoln Center Trans Ed Academy as presented.

Motion: _____ Seconded: _____ Vote: _____

3. Recommendation to adopt tuition rates for non-resident students.

ACTION: Adopt tuition rates for non-resident students as presented.

Motion: _____ Seconded: _____ Vote: _____

4. Recommendation to approve the SRO agreement with Upper Pottsgrove Township for a period of one year beginning September 1, 2011 and ending August 31, 2012 as presented.

ACTION: Approve the SRO agreement with Upper Pottsgrove Township as presented.

Motion: _____ Seconded: _____ Vote: _____

C. EDUCATION

1. Recommendation to approve conference attendance

- a. Susan Wolbert, Instruction Tutor, to attend Wilson Foundation training. The cost of the training is \$147.00. Substitute coverage is required.
- b. Krista Rundell, Secondary TOSA, to attend *Journey to the Common Core*. The cost of the conference is \$145.00. Substitute coverage is not required.
- c. Jennifer Snyder, West Pottsgrove Elementary School Counselor, to attend the Pennsylvania School Counselors Association 56th Annual conference. The cost of the conference is \$335.00. Substitute coverage is not required.

ACTION: Approve the conference attendance as presented

Motion: _____ Seconded: _____ Vote: _____

2. Recommendation to approve the High School trip to Germany the estimated date of the trip is June 16, 2012 – July 14, 2012. The approximate cost is \$1800.00 per student with all expenses paid for by the students.

ACTION: Approve the Germany trip as presented.

Motion: _____ Seconded: _____ Vote: _____