

POTTSGROVE SCHOOL DISTRICT
Administrative Office

TO: Members, Board of School Directors
FROM: Bradley C. Landis, Superintendent
DATE: May 24, 2011
RE: Monthly Meeting of the Board of Directors
District Office

MONTHLY MEETING AGENDA

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. APPROVAL OF MINUTES
- IV. PUBLIC COMMENT
- V. REPORT OF THE SUPERINTENDENT
 - A. ACTION ITEMS
 - B. DISCUSSION ITEMS
 - C. COMMITTEE REPORTS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

A Message concerning recording devices: Board Policy 7601 states, "Microphones, cameras, and other paraphernalia related to recording devices are only permitted at the table provided for the news media or with the express permission of the Board President. Also, extra lighting of any sort in the meeting room will only be permitted with the express permission of the Board President." Adopted December 2, 1992.

MEMORANDUM

TO: Members. Board of School Directors
FROM: Bradley C. Landis
DATE: May 24, 2011
RE: Meeting of the Board of School Directors
District Office

VI. REPORT OF THE SUPERINTENDENT

A. ACTION ITEM

1. PERSONNEL

a. Recommendation to approve retirement

1. Name: Irene Pavlik
Position: Instructional Assistant – Middle School
Effective Date: 6/17/2011

ACTION: Approve the retirement as submitted

Motion: _____ Seconded: _____ Vote: _____

b. Recommendation to approve resignation

1. Name: Gloria Smith
Position: Duty Aide – Lower Pottsgrove Elementary
Effective Date: 5/26/2011

2. Name: Daniel Coccie
Position: Groundskeeper
Effective Date: 5/18/2011

ACTION: Approve the resignation as submitted

Motion: _____ Seconded: _____ Vote: _____

c. Recommendation to approve substitute employment

1. Name: Chris Nester
Position: Substitute custodian
Wage: \$10.85 per hour
Effective Date: 6/20/2011
2. Name: Irene Pavlik
Position: Substitute assistant
Wage: \$9.21/\$9.76 per hour
Effective Date: 6/20/2011

ACTION: Approve the substitute employment as submitted

Motion: _____ Seconded: _____ Vote: _____

d. Recommendation to approve high school summer school teachers

Administration recommends hiring the following teachers and substitutes for the high school summer school program. They will be paid \$31.00 per hour per the contract.

Tom Stock	Jason Gault	Lambert Liebel
Mary Launi	Heather Renn	Brad Burpee
Jim Algeo	Bill Hawthorne	

ACTION: Approve the high school summer school teachers as submitted.

Motion: _____ Seconded: _____ Vote: _____

e. Recommendation to approve Family Medical Leave of absence

1. Name: Reidun Sutterby
Position: Student Assistant – Pottsgrove Middle School
Reason: FMLA leave of absence due to medical reasons
Effective Date: May 23, 2011 – June 2, 2011

2. Name: Anita Lewis
Position: Student Assistant – Pottsgrove High School
Reason: FMLA leave of absence due to medical reasons
Effective Date: April 28, 2011 – May 20, 2011
3. Name: Heather Hodgdon
Position: District music teacher
Reason: Family Medical/Maternity/Unpaid Child Rearing Leave
Effective Date: First day of the 2011-2012 school year. She expects to return to a position in the district January 25, 2012 (two days before the first day of the second semester)
4. Name: Gloria Hicks
Position: 10 month Secretary – Middle School
Reason: FMLA leave of absence due to medical reasons
Effective Date: 6/3/2011 – 8/15/2011
5. Name: Kristen Hyde
Position: District music teacher
Reason: Family Medical/Maternity/Unpaid Child Rearing Leave
Effective Date: Approx. September 22, 2011. She expects to return to a position in the district at the expiration of her 12 weeks of Family Medical leave.

ACTION: Approve the requests as submitted

Motion: _____ Seconded: _____ Vote: _____

f. Recommendation to approve the granting of tenure

Administration recommends the granting of tenure for Judith Reinhart

ACTION: Approve the granting of tenure as requested

Motion: _____ Seconded: _____ Vote: _____

g. Recommendation to approve student teacher placement

West Chester University

<u>Name</u>	<u>Cooperating Teacher</u>	<u>Date</u>
Cara Sweizer	Robert Devlin	8/31 – 12/15/11

ACTION: Approve the student teacher placement as requested

Motion: _____ Seconded: _____ Vote: _____

h. Recommendation to approve the transfer of Ruth Fisher from Principal at West Pottsgrove Elementary School to Principal at Lower Pottsgrove Elementary School effective July 1, 2011.

ACTION: Approve the transfer request as submitted

Motion: _____ Seconded: _____ Vote: _____

i. Recommendation to approve the transfer of Theresa Koehler from Supervisor of Secondary Education and Assessment to Principal at West Pottsgrove Elementary School effective July 1, 2011.

ACTION: Approve the transfer request as submitted

Motion: _____ Seconded: _____ Vote: _____

2. BUSINESS

- a. Recommendation to elect a Treasurer to serve for the 2011-2012 school year.

ACTION: Elect a Treasurer to serve for the 2011-2012 school year.

Motion: _____ Seconded: _____ Vote: _____

- b. Recommendation to authorize administration to enter into a contract with The Academy for the 2011-2012 school year at a cost of \$21,600 per student.

ACTION: Authorize administration to enter into a contract with The Academy as presented.

Motion: _____ Seconded: _____ Vote: _____

- c. Recommendation to authorize administration to enter into a contract with The Lincoln Center for the 2011-2012 school year at a proposed cost of \$81,656.

ACTION: Authorize administration to enter into a contract with The Lincoln Center as presented.

Motion: _____ Seconded: _____ Vote: _____

- d. Recommendation to authorize Fox, Rothschild to enter into a stipulation to settle on the District's behalf for an assessment appeal.

ACTION: Authorize Fox, Rothschild to enter into a stipulation to settle on the District's behalf for an assessment appeal as presented.

Motion: _____ Seconded: _____ Vote: _____

3. EDUCATION

a. Recommendation to approve the following overnight trip for 2011-2012

High School Music Department to Williamsburg Virginia, May 18 – 20, 2012 for Performance/Competition through Festivals of Music. The cost is \$325.00 per student with all expenses paid for by the students.

ACTION: Approve the overnight trip as presented

Motion: _____

Seconded: _____

Vote: _____