

POTTSGROVE SCHOOL DISTRICT
Administrative Office

TO: Members, Board of School Directors
FROM: Bradley C. Landis, Superintendent
DATE: September 27, 2011
RE: Monthly Meeting of the Board of Directors
District Office

MONTHLY MEETING AGENDA

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. APPROVAL OF MINUTES
- IV. EDUCATION REPORT
- V. PUBLIC COMMENT
- VI. REPORT OF THE SUPERINTENDENT
ACTION ITEMS
DISCUSSION ITEMS
COMMITTEE REPORTS
- VII. NEW BUSINESS
- VIII. ADJOURNMENT

A Message concerning recording devices: Board Policy 7601 states, "Microphones, cameras, and other paraphernalia related to recording devices are only permitted at the table provided for the news media or with the express permission of the Board President. Also, extra lighting of any sort in the meeting room will only be permitted with the express permission of the Board President." Adopted December 2, 1992.

MEMORANDUM

TO: Members. Board of School Directors
FROM: Bradley C. Landis
DATE: September 27, 2011
RE: Meeting of the Board of School Directors
District Office

VI. REPORT OF THE SUPERINTENDENT

A. ACTION ITEM - PERSONNEL

1. ADMINISTRATIVE

- | | | |
|----|---|-----------------------|
| a. | Resignations | No action recommended |
| b. | Retirements | No action recommended |
| c. | Furloughs | No action recommended |
| d. | Sabbatical Leave of Absence | No action recommended |
| e. | Unpaid leave of Absence | No action recommended |
| f. | Compensated Leave of Absence | No action recommended |
| g. | Assignment/Classification Change | No action recommended |
| h. | Assignments Ended | No action recommended |
| i. | Appointments | No action recommended |
| j. | Termination | No action recommended |

2. PROFESSIONAL

- | | | |
|----|---|-----------------------|
| a. | Resignations | No action recommended |
| b. | Retirements | No action recommended |
| c. | Furloughs | No action recommended |
| d. | Sabbatical Leave of Absence | No action recommended |
| e. | Unpaid leave of Absence | No action recommended |
| f. | Compensated Leave of Absence | No action recommended |
| g. | Assignment/Classification Change | |

- | | | |
|----|-----------------|-------------------------------------|
| 1. | Name: | Bev Stuart |
| | Position: | Substitute Teacher - Alternative Ed |
| | Wage: | \$31.00 per hour |
| | Effective Date: | September 28, 2011 |

- | | | |
|----|--------------------------|-----------------------|
| h. | Assignments Ended | No action recommended |
|----|--------------------------|-----------------------|

i. Appointments

1. Name: Mark Heusser
Education: Ursinus College
Experience: Pottsgrove School District
Long Term Substitute
3/2011 – present
Certification: Biology/General Science
Position: Science Teacher – Alternative Education
program
Status: Non-Contractual
Compensation: \$31.00 per hour
Reason: Replace Dave Moyer
Effective Date: September 28, 2011

j. Termination

No action recommended

k. Approval of Substitutes

1. Name: Jarrold Wendel
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011
2. Name: Lara Ferris
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011
3. Name: Ashley Markwith
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011
4. Name: Ronald Frederick
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011
5. Name: Lyndsay Drumheller
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011
6. Name: Shaina Ward
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011

7. Name: Lauren Gawel
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011
8. Name: Wendy Helmer
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011
9. Name: Jennifer McDannell
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011
10. Name: Johanna Swoyer
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011
11. Name: Andrea Graham
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011
12. Name: Joanne Birely
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011
13. Name: Diane Dadey
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011
14. Name: Shelby Roland
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011
15. Name: Tanya Shea
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011
16. Name: Melissa Swenk
Position: Substitute Teacher
Wage: \$100.00 per day
Effective Date: September 19, 2011

ACTION: Approve the professional items as submitted

Motion: _____ Seconded: _____ Vote: _____

3. SUPPORT STAFF

- a. Resignations** No action recommended
- b. Retirements** No action recommended
- c. Furloughs** No action recommended
- d. Unpaid leave of Absence** No action recommended
- e. Compensated Leave of Absence** No action recommended
- f. Assignment/Classification Change** No action recommended
- g. Assignments Ended** No action recommended
- h. Appointments** No action recommended
- i. Termination** No action recommended
- j. Approval of Substitutes**

1. Name: Lisa Livezey
Position: Substitute Aide
Wage: \$9.21 per hour/Duty Aide
\$9.76 per hour Instructional Aide
Effective Date: September 28, 2011 pending receipt of
satisfactory background check

2. Name: Cynthia Fuess
Position: Substitute Aide
Wage: \$9.21 per hour/Duty Aide
\$9.76 per hour Instructional Aide
Effective Date: September 28, 2011 pending receipt of
satisfactory background check

3. Name: Rosemary Lorenzo
Position: Substitute Aide
Wage: \$9.21 per hour/Duty Aide
\$9.76 per hour Instructional Aide
Effective Date: September 28, 2011 pending receipt of
satisfactory background check

4. Name: Kristen Kornsey
Position: Substitute Aide
Wage: \$9.21 per hour/Duty Aide
\$9.76 per hour Instructional Aide
Effective Date: September 28, 2011

- k. Miscellaneous** No action recommended

ACTION: Approve the support staff items submitted

Motion: _____ Seconded: _____ Vote: _____

4. STUDENT TEACHER ASSIGNMENTS No action recommended

5. SUPPLEMENTAL/SPECIAL PAYMENT

- | | |
|------------------------|-----------------------|
| a. Resignations | No action recommended |
| b. Appointments | No action recommended |

B.

BUSINESS

1. Recommendation to approve the SRO agreement with Lower Pottsgrove Township for a period of one year beginning September 1, 2011 and ending August 31, 2012 as presented.

ACTION: Approve the SRO agreement with Lower Pottsgrove Township as presented.

C. EDUCATION

1. Recommendation to approve attendance at conference

- a. Ron Linke, Assistant Business Administrator, to attend Medco Best Practices. The cost of the workshop is \$350.00. Substitute coverage is not required.
- b. Elaine Armstrong , Elementary Gifted Teacher, and Deb Frasca, Middle School Gifted Teacher, to attend Challenging the Gifted. The cost of this conference is \$361.20. Substitute coverage is required.
- c. Madeleine Tierney, Pottsgrove High School Special Education Teacher, and James Dargan, Pottsgrove High School Special Education Teacher to attend Simply Smart Board. The cost of the workshop is \$221.11. Substitute coverage is required.
- d. Cristina Kleinfelter, Pottsgrove Middle School Guidance Counselor, to attend Help the Anxious Client – Strategies That Really Work. The cost of the workshop is \$274.51. No substitute coverage is required.
- e. Michael Katzenmoyer, Director of Facilities, Mark Falter, Maintenance Supervisor, and Todd Covell, Custodial Supervisor, to attend PASBO Facilities Management Conference and Exhibits. The cost of the conference is \$961.00. Substitute coverage is not required.
- f. Jeff Kerchner, Pottsgrove Middle School Autistic Support Teacher, to attend Social Thinking Workshops – High Functioning, Autism, Asperger-Syndrome, ADHD, NLD, PDD-NOS. The cost of the workshop is \$475.00. Substitute coverage is required.
- g. Debbie Brilla, Human Resource Specialist, to attend PASPA – Best Practices in Human Resources. The cost of this conference is \$195.40. Substitute coverage is not required.
- h. Roberta Oxenford, Child Accounting, to attend ACAPA-Child Accounting. The cost of the conference is \$102.50. Substitute coverage is not required.
- i. Jack Thomas, Pottsgrove High School Athletic Trainer, to attend Low Back Pain workshop. The cost of the conference is \$212.00. Substitute coverage is not required.
- j. Jack Thomas, Pottsgrove High School Athletic Trainer, to attend Manual Skills for the Upper Quarter.. The cost of the workshop is \$256.00. Substitute coverage is not required.

ACTION: Approve the attendance at conference as presented

Motion: _____ Seconded: _____ Vote: _____

2. Recommendation to approve 5th grade camping trip at Ringing Rocks Elementary School:

The 5th Grade at Ringing Rocks Elementary School would like to have approval to go to Camp Conrad Weiser for their camping trip scheduled for May 14th, 15th, and return on May 16th, 2012. Fundraising events by the students have made minimal costs to the students. There is no cost to the School District.

ACTION: Approve the 5th Grade Camping Trip as presented.

Motion: _____ Seconded: _____ Vote: _____

D. POLICIES

1. Recommendation to approve revisions to Policy #201.1 Possession of Asthma Inhalers/Epinephrine Auto -Injectors

ACTION: Approve the policy revision as submitted

Motion: _____ Seconded: _____ Vote: _____