

POTTSGROVE SCHOOL DISTRICT  
Administration Office

**MEMORANDUM**

TO: Members, Board of School Directors  
FROM: Bradley C. Landis, Superintendent  
DATE: December 6, 2011  
RE: Re-Organizational Meeting of the Board of Education  
**Pottsgrove High School- 7:30 p.m.**

**REORGANIZATION MEETING**

**AGENDA**

**I. Call to Order**

Secretary will call the meeting to order. Hold-over members should be seated at the Board table. Secretary will initiate Roll Call of the hold-over members.

**II. Salute to the Flag**

**III. Notice of the Organization Meeting**

Secretary will read the Notice of the Organization Meeting.

**IV. Comments of the Public**

**V. Temporary President.**

**Nominations for Temporary President**

Any of the hold-over members may nominate a Temporary President from among the hold-over members. (This does not require a motion and a second).

Once all nominations are received, the Secretary repeats the call for further nominations and – hearing none – closes the nominations. There is no requirement for a motion or second.

**Election of Temporary President.**

Roll call vote to elect the Temporary President.

Secretary will declare the Board Member elected as Temporary President who then assumes the chair.

**VI. Seating of New Board Members**

Review of Certificates of Election.

Administration of oaths of office (or review of already executed oaths) for newly elected Board Members. Anyone authorized to administer an oath in Pennsylvania may do this, including the temporary president. New members are then seated and may take part in the remainder of the agenda.

Oath of Office authorized under Section 3.321 of the School Code:

“I do solemnly swear (or affirm) that I will support, obey and defend the constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.”

**VII. President for the Ensuing Year.**

**Nominations for President for Ensuing Year.**

Temporary President requests nominations for President.

Once it appears that all nominations are made, the Temporary President repeats the call for any further nominations for President and, hearing none, closes the nominations. There is no requirement for a motion or second.

**Election of President for the Ensuing Year.**

Roll call vote to elect the President would then follow by each Board Member casting their ballot publicly for the individual for whom they are voting.

Temporary President declares the Board Member elected President who then assumes the chair.

**VIII. Vice President.**

**Nominations for Vice President.**

President requests nominations for Vice President.

Once it appears that all nominations are made, the President repeats the call for any further nominations for Vice President and, hearing none, closes the nominations. There is no requirement for a motion or second.

**Election of Vice President for the Ensuing Year.**

Roll call vote to elect the Vice President would then follow by each Board Member casting their ballot publicly for the individual for whom they are voting.

President declares the Board Member elected Vice President who then assumes the chair.

**IX. Board Representation Out of District**

A. Western Montgomery Career & Technology Center Joint Operating Committee Members

Mr. Fulmer is seated for a term expiring 12/2012.

Mr. Keogh is seated for a term expiring 12/2013.

Mrs. Kontostathis is seated for a term expiring 12/2011. The Secretary declares the seat formerly held by Mrs. Kontostathis open. The President recommends a slate or individual to fill the open seat. [NOTE: The Board may either sustain the appointment with a motion and a second, or may hold a roll call vote.]

B. Montgomery County Intermediate Unit Board

The Secretary declares the seat formerly held by Mr. Remelius open. The President recommends a slate or individual to fill the open seat. [NOTE: The Board may either sustain the appointment with a motion and a second, or may hold a roll call vote.]

**X. Review of and Appointment to Board Committees**

**FACILITY:** To meet 5 times during the school year.

1. Scott Fulmer
2. Jodi Adams
3. **Open Seat**

**POLICY:** Committee to also oversee Transportation.

1. David Faulkner
2. Nancy Landes
3. **Open Seat**

**ATHLETICS:**

1. Scott Fulmer, Chair
2. Patti Grimm
3. **Open Seat**

**XI. Adjourn Meeting**