

**Bus Schedules:**

Pottsgrove School District, through its transportation contractor, CMD Services, Inc. made numerous changes to our bus schedules this year. These changes were made to balance ridership and address issues that came to our attention last year. The bus schedules posted on our website are based on expected arrival and dismissal times. The specific stop times are estimates generated from our transportation software. There are many variables that affect these runs at the beginning of the school year. Schools need to tighten up their schedules to meet expected arrival and dismissal times. Students need to acclimate to their new buses and drivers need to learn their students and familiarize themselves with their runs. As a result, it is normal to experience some delays at the beginning of each year. We request your patience as we work through the process.

**PM Schedules:** We plan to update our schedules based actual stop times collected from each driver once we are able to eliminate some of the variables discussed above. We expect to have revised schedules posted on our website on September 16, 2013.

**AM Schedules - Be at your Bus Stop:**

Since bus schedules may vary from day to day, it is expected that students are at their designated bus stop 5 minutes prior to their scheduled pick up time. Students with house stops should be at their stop, not waiting inside their home.

**Walking Distances:**

Students eligible for transportation may be required to walk up to 1.5 miles (elementary) and 2.0 miles (secondary) to their assigned bus stop per PennDOT regulations. Pottsgrove School District has established maximum walking distances of .5 miles (elementary) and .8 miles (secondary). We strive to keep walking distances shorter than these maximums.

**Transportation to Non-Public Schools:**

Students who are residents of the Pottsgrove School District and attend non-public schools located beyond the District's boundaries at a distance not exceeding 10 miles by the nearest public highway are eligible to receive transportation services. In order to receive transportation services, our transportation contractor, CMD Services, Inc. must receive verification of enrollment from the attending school and a completed **Act 372 Form**. This form must be completed annually for each child in need of transportation. A link to this form is available on our website.

**Resolution of Disputes:**

The Administration is responsible for establishing guidelines for providing a safe, efficient and economical transportation system for our students and their families. While we try very hard to accomplish this goal, there are times when issues arise. We request that you make initial inquiries to CMD Services, Inc., our transportation contractor (610-323-5020). They will be able to resolve many basic issues. If you are not satisfied with the proposed resolution, please contact David Nester, Business

Administrator (610-327-2277 x 1004 or at [dnester@pgsd.org](mailto:dnester@pgsd.org)). The Pottsgrove School Board maintains a Transportation Committee that is responsible to hear appeals that have not been resolved by CMD or Mr. Nester. To have the Transportation Committee hear your appeal, please draft a letter to Mr. Nester requesting a meeting with them.

**Other Frequently Asked questions:**

Below is a link to answers to many frequently asked questions regarding student transportation. These responses are provided by the Pennsylvania Department of Education.

[http://www.portal.state.pa.us/portal/server.pt/community/pupil\\_transportation/7516/frequently\\_asked\\_questions/509266](http://www.portal.state.pa.us/portal/server.pt/community/pupil_transportation/7516/frequently_asked_questions/509266)