



## West Pottsgrove Elementary School PARENT/COMMUNITY INVOLVEMENT IN EDUCATION

### STATEMENT OF PURPOSE:

The involvement of parents and community members is essential to developing students into lifelong learners. Pottsgrove will provide opportunities for parent and community input, which is essential to ensure the success of our students. A team of representatives including parents, teachers, and administrators scribed the following Parent Involvement Policy.

Based on the district's assessment and the school's needs, the following strategies were suggested.

- I. The District Policy, School Policy and School-Parent Compact will be distributed to the parents of Title I families each year at the annual Title I Parent Night. The documents will be explained and parents will have an opportunity to review these and provide feedback and suggestions. These documents are also available on the Title I wiki and are available at anytime upon request.

Parents are asked to read and discuss the policy with their children.

- II. Information about school policies and involvement opportunities are communicated through direct parent contact by the following staff:
  - *Teachers*
  - *Reading specialists*
  - *Principal*
- III. Annual and regular meetings of parents will be convened to discuss West Pottsgrove's targeted assistance programs, including their right to be involved in the school plan.
  - A. *Parents will be given information about the Title I programs, how and when they will learn about their child's progress and tools to support their child's learning throughout the year. Parents will also review and contribute to the improvement of the School Parent Involvement Policy and School-parent Compact.*
  - B. *Parents/community members are asked to serve on committees as needed. School committees include the Parent/Teacher Organization and the School Parent Involvement Committee (ongoing)*
  - C. *Parents can request to meet with teachers, reading specialists and principals upon request to discuss their child's progress in Title I.*

- IV. Parents will be provided information on school performance, student's individual assessments, and school curriculum.
- A. *A Title I Wiki includes policy information, staff contact information, school/meeting calendar, resources and websites for parents to support learning, information on Pennsylvania Academic Standards and grade level goals.*
- B. *Quarterly superintendent's updates in The Achiever are published (ongoing)*
- C. *Teachers and staff will communicate with families about school and classroom events in a variety of ways including newsletters, email, website updates, phone calls, letters, etc.*
- V. Parents and community members will be given timely responses to their concerns and suggestions
- *Parent/Community members are encouraged to inform the school office of concerns or suggestions.*
    - i. **PROCESS:** Parent/Community members will notify the building secretary or Principal of the concern/suggestion. The building Principal or designee will contact the Parent/Community member to address the concern/suggestion in a timely manner
- VI. School—Parent Compact
- A team of parents, teachers, and administrators developed the School parent/community involvement plan. It describes the responsibilities of the school and parents to improve student performance and the means in which to do so. Parent signature is encouraged but not required.
- VI. Building capacity for parent/community involvement See sections I, III, IV, VII of District (LEA) Parent/Community Involvement in Education. The Pottsgrove School District builds the capacity of parent/community members by providing the following:
- Parent Resource Center with books, pamphlets and DVDs to support parents on the topics of parenting, learning, bullying, etc.
  - Information sessions and materials on the topics of Reading, Vocabulary, Everyday Math, Studying, PA Academic Standards, etc.
  - Publications on how parents can support learning at home that are available at all parent events at the school.