



Pottsgrove Music League PTA
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August 26, 2015

RE: Volunteer Clearances Policy

The Pottsgrove Music League PTA has instituted the following policy regarding volunteer clearances:

- All event, trips, fundraisers, and functions that requires volunteers will use this policy.
- All volunteers will compete the following state and PGSD required clearances:
 - Pennsylvania Background Check Clearance
 - Pennsylvania Child Abuse History Clearance
 - Arrest/Conviction Report and Certification Form
 - FBI Fingerprint Check Clearance (for volunteers who have not resided in PA for the last 10 consecutive years)
- All volunteers will provide the PML PTA with a copy of all clearance prior to volunteering.
- The PML PTA will maintain a roster of cleared volunteers with dates their clearances expire in accordance with Act 153 of 2012.

Any PML PTA group who does not follow this policy may lose funding and/or have their event/function chairperson(s) replaced by the Executive Board.

This policy will be retroactive to July 1, 2015.

Any exceptions to this policy must be presented to the Executive Board in writing. The Executive Board may approve an exception by a majority vote.

Lori Keefer
1st Vice President
Pottsgrove Music League PTA