



## POTTSGROVE SCHOOL DISTRICT

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1301 Kauffman Road  
Pottstown, PA 19464-2398  
Phone: (610) 327-2277

Thursday, November 19, 2020

### **Re: Schedule for the Week of November 23<sup>rd</sup>-30<sup>th</sup>**

Dear Pottsgrove Families,

As a reminder, there will be no school for students on Monday, November 23, and Tuesday, November 24 for Parent-Teacher Conferences and no school for students Wednesday, November 25 – Friday, November 27 for the Thanksgiving holiday. We will resume virtual instruction for all students on Monday, November 30.

*Also, there will be NO food distribution for the week beginning on Monday, November 23.*

**We will continue our Food Distribution Program on Monday, November 30<sup>th</sup>.**

West Pottsgrove and Lower Pottsgrove Elementary Schools will continue to serve as our distribution locations. Pick-up at Lower Pottsgrove Elementary School will take place along the lower portico adjacent to Buchert Road. Pick-up at West Pottsgrove Elementary School will take place along the driveway under the tented area near the main office of the school.

Food distribution will always be the first scheduled school day of the week. If we are off school on Monday, then Tuesday would be our distribution day.

- **1<sup>st</sup> day of the Week – Breakfasts/Lunches for the entire week (Monday thru Friday)**
- **Times for distribution are from 10:00 am to 12:00 noon and 5:00 pm to 6:30 pm**
- **Both locations are open to all Pottsgrove families, regardless of your township**

We ask ALL vehicles that proceed through these distribution zones to make sure either the trunk of your car is unlatched or the rear of your car is accessible.

**Food handlers will then place all provisions in one of those desired areas. If you are unable to open your trunk, or unlatch your back door, you will be asked to move forward to a separate self-serve area and pick up your meals.**

I would also like extend my best wishes to you and your family for a safe and healthy holiday break. Although, next week may look very different to many of our families, it is my hope that we can all share in the spirit of Thanksgiving.

Sincerely,

William R. Shirk, Jr., Ed. D.  
Superintendent of Schools