

POTTSGROVE SCHOOL DISTRICT
Administrative Office

TO: Members, Board of School Directors
FROM: Shellie A. Feola, Superintendent
DATE: August 26, 2014
RE: Monthly Meeting of the Board of Directors
District Office

MONTHLY MEETING AGENDA

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. APPROVAL OF MINUTES

IV. EDUCATION REPORT

1. Pottsgrove Pride - Accentuate the Positive
2. Update on High School Renovation Project - Jim Hanna, D'Huy Engineering

V. PUBLIC COMMENT

VI. REPORT OF THE SUPERINTENDENT

A. ACTION ITEMS

B. DISCUSSION ITEMS

1. Board Committee Meeting Dates for 2014-2015

C. COMMITTEE REPORT

1. Policy Committee

VII. NEW BUSINESS

VIII. ANSWERS TO PREVIOUS INQUIRIES

1. Keystone Intervention Plan

IX. ADJOURNMENT

A Message concerning recording devices: Board Policy #903 states, Microphones, cameras and other paraphernalia related to recording devices are only permitted at the table provided for the news media or with the express permission of the Board President. Extra lighting of any sort in the meeting room shall only be permitted with the express permission of the Board President. Adopted November 10, 2009.

MEMORANDUM

TO: Members, Board of School Directors
FROM: Shellie A. Feola, Superintendent
DATE: August 26, 2014
RE: Meeting of the Board of School Directors
District Office

VI. REPORT OF THE SUPERINTENDENT

A. ACTION ITEM - PERSONNEL

1. PROFESSIONAL STAFF

a. Resignation of Substitute:

1. Name: Anthony Prinzo
Position: Substitute Teacher
Effective Date: August 14, 2014
2. Name: Kelly Price
Position: Substitute Teacher
Effective Date: June 16, 2014

b. Appointments:

1. Name: Katharina Fachin Lucas
Education: University of New Hampshire - Ph.D.
University of PA - MS Ed.
Experience: Immanuel German Language School
Teacher
2010-present
Certification: German PK-12
Position: Part time German Teacher
HS/MS
Status: Contractual
Reason: Replacing Morgan O'Hara
Compensation: \$25,476 - 50% Masters 30 Step 4
Effective Date: August 19, 2014
2. Name: Chloe Seidel
Education: Lebanon Valley College
Experience: Pottsgrove School District
Substitute
1/2014 - present

Certification: English 7-12
Position: Long Term Substitute
Middle School Language Arts
Status: Non- contractual
Reason: Replacing Eileen Edling
Compensation: \$41,929 - Bachelors Step 1
Effective Date: August 19, 2014

3. Name: Lauren Laird
Education: Radnor University
Experience: Pottsgrove School District
Substitute
5/2012 - present
Certification: Mathematics 7-12
Position: Alternative Education Teacher
1 - 1.5 hours per night
Status: Non- contractual
Reason: Replacing Matthew Cruise
Compensation: \$32.50 per hour
Effective Date: August 25, 2014

4. Name: Katlyn Skokowski
Education: West Chester University
Experience: Pottsgrove School District
Substitute
2/2014 - present
Certification: Health and PE K-12
Position: Alternative Education Teacher
5 hours per week
Status: Non- contractual
Reason: New position
Compensation: \$32.50 per hour
Effective Date: August 25, 2014

c. Appointment of Substitutes:

1. Name: Kelly Bollenbach
Position: Substitute Teacher
Effective Date: August 19, 2014

d. Leave of Absence:

1. Name: Susan Michener
Position: Teacher - Lower Pottsgrove
Reason: FMLA - Intermittent Leave
Effective Date: August 19, 2014 - not to exceed twelve weeks

ACTION: Approve the professional staff items as submitted.

Motion: _____ Seconded: _____ Vote: _____

2. SUPPORT STAFF

a. Resignations:

1. Name: Karen Gillespie
Position: Duty Aide
Lower Pottsgrove Elementary
Effective Date: August 13, 2014
2. Name: Colleen Yashura
Position: Support Staff Substitute
Effective Date: August 20, 2014

b. Assignments:

1. Name: Ethan Baum
Position: Instructional Assistant
Middle School
7 hours per day - all student days
Replacing Tina Missimer
Compensation: \$14.02 per hour
Effective Date: August 19, 2014
2. Name: Jacy Steinmetz
Position: Part-time Student Assistant
West Pottsgrove
4.5 hours per day - all student days
New position
Compensation: \$12.22 per hour
Effective Date: August 25, 2014
3. Name: Terri Kuklinski
Position: Intervention Tutor
West Pottsgrove
4.5 hours per day - all student days
Replacing Casie Baer
Compensation: \$21.55 per hour
Effective Date: August 25, 2014
4. Name: Naseer Gibbs
Position: Duty Aide
Lower Pottsgrove
3 hours 10 min. per day - all student days
Replacing Kim Hritz
Compensation: \$11.52 per hour
Effective Date: August 25, 2014

5. Name: Zachary Robinson
 Position: Student Assistant
 Pottsgrove High School
 7 hours per day - all student days
 Replacing Ethan Baum
 Compensation: \$12.22 per hour
 Effective Date: August 25, 2014

6. Name: Haley Robbins
 Position: Duty Aide
 West Pottsgrove
 4 hours per day - all student days
 Replacing Sharon Wilson
 Compensation: \$11.52 per hour
 Effective Date: August 25, 2014

c. Leave of Absence:

1. Name: April Mayes
 Position: In School suspension Monitor
 Lower Pottsgrove Elementary
 Reason: FMLA
 Effective Date: August 19, 2014 - not to exceed twelve weeks

ACTION: Approve the support staff items as submitted.

Motion: _____ Seconded: _____ Vote: _____

3. SUPPLEMENTALS/SPECIAL PAYMENTS

a. Appointments:

Hockey Grade 7 F	Julie Davis	\$2976.00
Tennis Asst. HS	Gloria Fritz	\$3690.24

ACTION: Approve the Supplemental/Special Payment items as submitted.

Motion: _____ Seconded: _____ Vote: _____

4. MISCELLANEOUS

a. Recommendation to approve Miscellaneous Employee Salaries as presented effective September 1, 2014.

Miscellaneous Employees:

Jack Thomas	Athletic Trainer	\$56,065
Gary DeRenzo	Student Activities Director	\$102,993
Ronald Linke	Asst. Business Administrator	\$89,069
Tony Bickert	Asst. Director of Technology	\$91,529
Jason Grubbs	Network Engineer	\$66,330
Margaret Luft	Data Systems Specialist	\$66,330
Jacqueline Kakareka	Technology Support Specialist II	\$23.85 per hour
David Bell	Technology Support Specialist I	\$20.47 per hour
Patrick Voyko	Technology Support Specialist I	\$20.77 per hour
April Koss	Student Data Support	\$20.76 per hour
Elizabeth Rakoff	Social Worker	\$53,263
Jamie Berge Slack	Social Worker	\$58,516
Debbie Brilla	Confidential Admin. Asst. to Asst. Supt.	\$25.97 per hour
Laurie Bickert	Confidential Admin. Asst. to Supt.	\$22.00 per hour
Theresa Urban	Confidential Admin. Asst. to Bus. Admin.	\$21.28 per hour

- b. Recommendation to approve ACT 93 Administrative Salaries as presented effective September 1, 2014.

ACT 93 Administrators

Lisa Jones	Elementary Principal	\$110,923
Terri Koehler	Elementary Principal	\$111,738
Yolanda Williams	Elementary Principal	\$134,212
Steven Sieller	Elem. Asst. Principal	\$79,106
David Ramage	Middle School Principal	\$120,287
Christopher Becker	Middle School Asst. Principal	\$97,462
William Zielger	High School Principal	\$136,680
Jeff Madden	High School Asst. Principal	\$110,374
Todd Van Horn	Dean of Students	\$77,858
Michael Katzenmoyer	Director of Facilities	\$104,509
Michael Wagman	Director of Tech. and Communications	\$128,430
Daniel Vorhis	Director of Curr. and Assessment	\$127,500

- c. Recommendation to approve Executive Administrative Salaries as presented effective September 1, 2014.

Executive Administrative Salaries

Shellie Feola	Superintendent	\$178,412
William Shirk	Assistant Superintendent	\$154,788
David Nester	Business Administrator	\$157,123

ACTION: Approve the miscellaneous items as submitted.

Motion: _____ Seconded: _____ Vote: _____

B. ACTION ITEM – BUSINESS

1. Recommendation to authorize administration to execute an agreement with Invo Healthcare Associates for supplemental psychologist services at a rate of \$72/hour.

ACTION: Authorize administration to execute an agreement with Invo Healthcare Associates as presented.

Motion: _____ Seconded: _____ Vote: _____

2. Recommendation to authorize administration to execute an agreement with Tri-State Elevator Company, Inc. for elevator maintenance at the Pottsgrove High School, Middle School and Lower Pottsgrove Elementary School at a rate of \$255 per quarter plus materials.

ACTION: Authorize administration to execute an agreement with Tri-State Elevator Company, Inc. as presented.

Motion: _____ Seconded: _____ Vote: _____

3. Recommendation to authorize administration to execute an agreement with Mishock Physical Therapy for sponsorship of the tennis courts at the Pottsgrove High School in the amount of \$6,000.

ACTION: Authorize administration to execute an agreement with Mishock Physical Therapy as presented.

Motion: _____ Seconded: _____ Vote: _____

4. Recommendation to approve the payment of the Pottsgrove High School Renovation Project invoices as presented.

E.R. Stuebner Construction, Inc. – General Contractor

Total amount of contract	17,822,000.00
Change Orders	<u>246,000.00</u>
Total amount of contract	18,068,000.00
Total paid to date	0.00
Current amount due	1,361,503.26
Balance to finish	16,706,496.74

MBR Construction Services, Inc. – Electrical Contractor

Total amount of contract	4,601,800.00
Change Orders	<u>28,909.00</u>
Total amount of contract	4,630,709.00
Total paid to date	0.00
Current amount due	137,295.00
Balance to finish	4,493,414.00

Frey Lutz Corporation – Mechanical Contractor

Total amount of contract	5,253,800.00
Change Orders	<u>55,318.00</u>
Total amount of contract	5,309,118.00
Total paid to date	0.00
Current amount due	114,482.25
Balance to finish	5,194,635.75

Integrity Mechanical, Inc. – Plumbing Contractor

Total amount of contract	1,467,525.00
Change Orders	<u>47,949.00</u>
Total amount of contract	1,515,474.00
Total paid to date	0.00
Current amount due	252,438.30
Balance to finish	1,263,035.70

ACTION: Approve the payment of the invoices listed above.

Motion: _____ Seconded: _____ Vote: _____

5. Recommendation to authorize administration to execute an educational services agreement with Alfred I. DuPont Hospital as presented.

ACTION: Approve the agreement as presented.

Motion: _____ Seconded: _____ Vote: _____