

POTTSGROVE SCHOOL DISTRICT
Administrative Office

TO: Members, Board of School Directors
FROM: Shellie A. Feola, Superintendent
DATE: November 16, 2015
RE: Meeting of the Board of Directors
Ringin Rocks Elementary, 7:30 p.m.

THE MONTHLY MEETING AGENDA

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

II. PRESENTATIONS/RECOGNITION/AWARDS

- A. Board Member Recognition

III. PUBLIC COMMENT

IV. EXECUTIVE SESSION ANNOUNCEMENTS

An Executive Session was held on November 5, 2015 to discuss Negotiations.

V. APPROVAL OF MINUTES

- A. Monthly Board Action Minutes (10-13-15)

Motion: _____ Seconded: _____ Vote: _____

- B. Monthly Board Action Minutes (10-27-15)

Motion: _____ Seconded: _____ Vote: _____

VI. RECEIVING OF ACCOUNTS FOR AUDIT

- A. High School Accounts
- B. Middle School Accounts
- C. Cafeteria Accounts

Motion: _____ Seconded: _____ Vote: _____

VII. GRANTING OF ORDERS

Motion: _____ Seconded: _____ Vote: _____

VIII. TREASURER'S REPORT

Motion: _____ Seconded: _____ Vote: _____

IX. REPORT OF THE SUPERINTENDENT

- A. Action Items
- B. Discussion Items
- C. Committee Items
 - 1. Curriculum / Technology / Student Affairs
 - a. Accept the minutes from the 10-20-15 meeting
 - 2. Policy
 - a. Accept the minutes from the 10-27-15 meeting
 - 3. Athletics / Co-Curricular Activities
 - a. Committee report 11-16-15 meeting
- D. Student Board Representative - Dominique Johnson

X. NEW BUSINESS

XI. ANSWERS TO PREVIOUS INQUIRIES

XII. ADJOURNMENT

Motion: _____ Seconded: _____ Vote: _____

A Message concerning recording devices: Board Policy #903 states, Microphones, cameras and other paraphernalia related to recording devices are only permitted at the table provided for the news media or with the express permission of the Board President. Extra lighting of any sort in the meeting room shall only be permitted with the express permission of the Board President. Adopted November 10, 2009.

MEMORANDUM

POTTSGROVE SCHOOL DISTRICT
Administrative Office

TO: Members, Board of School Directors
FROM: Shellie A. Feola, Superintendent
DATE: November 16, 2015
RE: Meeting of the Board of Directors
Ringing Rocks Elementary, 7:30 p.m.

IX. REPORT OF THE SUPERINTENDENT

A. ACTION ITEM - PERSONNEL

1. PROFESSIONAL STAFF

a. Retirements:

1. Name: Eileen Forsyth
Position: Gifted Teacher - High School
Effective Date: October 31, 2015
2. Name: James Polli
Position: Health and PE Teacher - Middle School
Effective Date: January 4, 2016
3. Name: Cynthia Koch
Position: Substitute Teacher
Effective Date: December 24, 2015

b. Resignations:

1. Name: Marissa Bono
Position: Instructional Coach
Effective Date: November 20, 2015
2. Name: Sarah McCone
Position: Substitute Teacher
Effective Date: November 2, 2015

c. Appointments:

1. Name: Mary Walter
Education: West Chester University MS
Experience: Reading School District
7th grade Language Arts Teacher
September 2008 - October 2015
Position: Long Term Substitute
7th grade Math teacher - Middle School

- Status: Non-Contractual
Reason: Replacing Laura Treichler
Compensation: \$41,929.00 - Bachelors Step 1 - pro rated
Effective Date: November 17, 2015
2. Name: Steve Burdan
Position: Alternative Education Business Teacher
Replacing Leslie Staab
Compensation: \$32.50 per hour
Effective Date: November 17, 2015
3. Position: Middle School PSSA Tutors
Compensation: \$32.50 per hour
Effective Date: November 17, 2015
- a. Megan Rowson
 - b. Chloe Seidel
 - c. Joe Shriver
 - d. Danette Baum
 - e. Judy D'Arcy
4. Position: Substitute Teacher
Compensation: \$100.00 per day
Effective Date: November 17, 2015 - pending receipt of
ACT 168 release form
- a. Jamal Reddick
 - b. Leanne Stolpe

ACTION: Approve the professional staff items as submitted.

Motion: _____ Seconded: _____ Vote: _____

2. SUPPORT STAFF

a. Resignation:

1. Name: Timothy Bowden
Position: Maintenance Technician
Effective Date: November 13, 2015
2. Name: Susan Hyland
Position: Duty Aide - Middle School
Effective Date: November 20, 2015
3. Name: Julia Tye
Position: Support Staff Substitute
Effective Date: November 9, 2015

- 4. Name: Marie Boothman
Position: Support Staff Substitute
Effective Date: November 13, 2015

b. Appointments:

- 1. Position: PSSA Support Aide
Compensation: \$9.76 per hour
Effective Date: November 17, 2015
 - a. Debbie Arnosky
 - b. Grace Kornsey
 - c. Ethan Baum

- 2. Position: Support Staff Substitute
Compensation: \$9.21 - \$9.76 per hour depending on position
Effective Date: November 17, 2015 - pending receipt of ACT 168 release form
 - a. Steven Long
 - b. Alice Jones
 - c. Linda Orlando

- 3. Position: Substitute Custodian
Compensation: \$10.85 per hour
Effective Date: November 17, 2015 - pending receipt of ACT 168 release form
 - a. Kerry Miller
 - b. Kathryn Swist

ACTION: Approve the support staff items as submitted.

Motion: _____ Seconded: _____ Vote: _____

3. SUPPLEMENTALS/SPECIAL PAYMENTS

a. Resignations:

- 1. Name: Cynthia Scherer
Position: Arts and Crafts Club
Effective Date: September 1, 2015

b. Appointments:

Gary Christ	Academic Challenge Team	\$1190.40
Elizabeth Rodenbach	Arts and Crafts Club	\$595.20
Scott Palladino*	Basketball Head HS M	\$6904.32
Zachary Hill*	Basketball Asst. HS M	\$5237.76

Ken Ivory*	Basketball Asst. HS M	\$5237.76
Mike Brendlinger*	Basketball Head HS F	\$6904.32
Joe Greene*	Basketball Asst. HS F	\$5237.76
Jill Ludy*	Basketball Asst. HS F	\$5237.76
Jeff Madden*	Wrestling Head HS	\$6904.32
Jim Swiggard	Wrestling Asst. HS	\$5237.76
Brian Haupt*	Wrestling Asst. HS	\$5237.76
Marilyn Eaton	Winter Track Head HS	\$4404.48
Todd Nieman*	Winter Track Asst HS	\$3690.24
Alex Diehl*	Swimming Head HS	\$5118.72
Mark Shuster	Swimming Asst HS	\$4404.48
Bill Hawthorne	Basketball 9th M	\$3214.08
Jim Algeo	Basketball 8th M	\$3095.04
Steve Palladino	Basketball 7th M	\$2976.00
Theresa Kegel	Basketball 8th F	\$3095.04
Tom Bailey	Basketball 7th F	\$2976.00
Rick Royce*	Wrestling Head MS	\$3690.24
Ryan Towson*	Wrestling Asst MS	\$3095.08
Kim Emery	District Dept. Coordinator Health Services	\$2500.00

*Denotes non faculty member

ACTION: Approve the supplemental/special payments as submitted.

Motion: _____ Seconded: _____ Vote: _____

4. STUDENT TEACHER ASSIGNMENTS

West Chester University

<u>Name</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Mary Kate Kowalsky	Kathy Williams	January 20, 2016 - March 11, 2016
Evan Bucha	Kathy Williams	March 14, 2016 - May 5, 2016

ACTION: Approve the student teacher assignments as submitted.

Motion: _____ Seconded: _____ Vote: _____

5. MISCELLANEOUS

- a. Recommendation to approve ACT 93 salaries as presented effective December 1, 2015.

Lisa Jones	Elementary Principal	\$113,141.46
Yolanda Williams	Elementary Principal	\$137,567.40
Terri Koehler	Elementary Principal	\$113,972.76
Steven Sieller	Elem. Assistant Principal	\$80,688.12
Dave Ramage	Middle School Principal	\$122,692.74
Chris Becker	Middle School Asst. Principal	\$99,411.24

William Ziegler	High School Principal	\$139,413.60
Todd Van Horn	Dean of Students	\$79,415.16
Michael Wagman	Director of Tech. and Comm.	\$131,640.75
Daniel Vorhis	Dir. of Ed. and Assessment	\$130,687.50
Jeff Cardwell	Dir. of Facilities	\$106,050.00 Pro rated
Maura Roberts	Dir. of Pupil Services	\$130,050.00
Kate Pacitto	Supr. of Spec. Ed.	\$106,050.00 Pro rated
Ron Linke	Asst. Business Manager	\$90,850.38
Tony Bickert	Asst. Dir. of Tech.	\$93,817.23

ACTION: Approve the ACT 93 salaries as submitted.

Motion: _____ Seconded: _____ Vote: _____

- b.** Motion to approve the Collective Bargaining Agreement and Addendum between the Board of School Directors of the Pottsgrove School District and the Pottsgrove Education Association, PSEA-NEA, Professional Employees, over the time period of September 1, 2015, through June 30, 2019, subject to Solicitor and Administration approval on the final wording.

ACTION: Approve the Collective Bargaining Agreement and Addendum between the Board of School Directors of the Pottsgrove School District and the Pottsgrove Education Association as submitted.

Motion: _____ Seconded: _____ Vote: _____

B. ACTION ITEM – BUSINESS

1. Recommendation to approve budget transfers for October 2015.

ACTION: Approve budget transfers as presented.

Motion: _____ Seconded: _____ Vote: _____

2. Recommendation to approve budget transfers for 2014-2015 year-end.

ACTION: Approve budget transfers as presented.

Motion: _____ Seconded: _____ Vote: _____

3. Recommendation to award the 2015-2016 Winter Spring Athletic Bid to the following vendors considered the lowest responsible bidders:

● Aluminum Athletic Equip	\$ 1391.50
● S&S Worldwide	\$ 15.84
● Longstreth Sporting Goods	\$ 377.76
● Kelly Sports	\$ 1,640.00
● Pyramid School Products	\$ 2,049.60
● Metuchen Center Inc. Garden State Apparel	\$ 6,418.20
● Riddell	\$ 1,154.00
● BSN Sports	<u>\$ 3,906.89</u>

Total \$16,953.79

ACTION: Award the 2015-2016 Winter Spring Athletic Bid as presented.

Motion: _____ Seconded: _____ Vote: _____

4. Recommendation to recommit \$375,000 of the unused 2014-2015 PSERS reserve and to commit an additional \$975,000 for future retirement rate increases.

ACTION: Recommit \$375,000 of the unused 2014-2015 PSERS reserve and to commit an additional \$975,000 for future retirement rate increases.

Motion: _____ Seconded: _____ Vote: _____

5. Recommendation to approve Change Order Request GC-077 for the Pottsgrove High School Renovation Project in the amount of \$26,568.89.

ACTION: Approve Change Order Request GC-077 for the Pottsgrove High School Renovation Project as presented.

Motion: _____ Seconded: _____ Vote: _____

6. Recommendation to approve Change Order Request GC-080 for the Pottsgrove High School Renovation Project in the amount of \$13,083.00.

ACTION: Approve Change Order Request GC-080 for the Pottsgrove High School Renovation Project as presented.

Motion: _____ Seconded: _____ Vote: _____

7. Recommendation to approve Change Order Request GC-092 setting forth a timeline for completion of renovations to classrooms 1-9 in the Pottsgrove High School as presented.

ACTION: Approve Change Order Request GC-092 for the Pottsgrove High School Renovation Project as presented.

Motion: _____ Seconded: _____ Vote: _____

8. Recommendation to approve Change Order Request EC-015 for the Pottsgrove High School Renovation Project in the amount of \$10,363.09.

ACTION: Approve Change Order Request EC-015 for the Pottsgrove High School Renovation Project as presented.

Motion: _____ Seconded: _____ Vote: _____

9. Recommendation to approve Change Order Request EC-017 setting forth a timeline for completion of renovations to classrooms 1-9 in the Pottsgrove High School as presented.

ACTION: Approve Change Order Request EC-017 for the Pottsgrove High School Renovation Project as presented.

Motion: _____ Seconded: _____ Vote: _____

10. Recommendation to approve Change Order Request MC-035 setting forth a timeline for completion of renovations to classrooms 1-9 in the Pottsgrove High School as presented.

ACTION: Approve Change Order Request MC-035 for the Pottsgrove High School Renovation Project as presented.

Motion: _____ Seconded: _____ Vote: _____

11. Recommendation to approve Change Order Request PC-011 setting forth a timeline for completion of renovations to classrooms 1-9 in the Pottsgrove High School as presented.

ACTION: Approve Change Order Request PC-011 for the Pottsgrove High School Renovation Project as presented.

Motion: _____ Seconded: _____ Vote: _____

12. Recommendation to approve the payment of the Pottsgrove High School Renovation Project invoices as presented.

E.R. Stuebner Construction, Inc. – General Contractor

Total amount of contract	17,822,000.00
Change Orders	<u>561,244.24</u>
Total amount of contract	18,383,244.24
Total paid to date	14,228,846.03
Current Amount Due	573,890.99
Balance to finish	3,580,507.22

MBR Construction Services, Inc. – Electrical Contractor

Total amount of contract	4,601,800.00
Change Orders	<u>43,086.00</u>
Total amount of contract	4,644,886.00
Total paid to date	3,687,059.00
Current Amount Due	15,722.00
Balance to finish	942,105.00

Frey Lutz Corporation – Mechanical Contractor

Total amount of contract	5,253,800.00
Change Orders	<u>67,450.78</u>
Total amount of contract	5,321,250.78
Total paid to date	4,109,175.60
Current Amount Due	183,554.04
Balance to finish	1,028,521.14

Integrity Mechanical, Inc. – Plumbing Contractor

Total amount of contract	1,467,525.00
Change Orders	<u>-8,933.97</u>
Total amount of contract	1,458,591.03
Total paid to date	1,167,073.55
Current Amount Due	20,741.20
Balance to finish	270,776.28

ACTION: Approve the payment of the invoices listed above.

Motion: _____ Seconded: _____ Vote: _____

C. ACTION ITEM – EDUCATION

1. Administration recommends approval of the following conference attendance:
 - a. Julie Davis, Head Softball Coach, to attend Be the Best Coaches' Convention. The cost of the convention is \$500.00. Substitute coverage is not required.
 - b. Larry Rehtin, Track and Cross Country Head Coach, to attend U.S. All Star Track & Field and Cross Country Clinic. The cost of the clinic is \$339.00. Substitute coverage is required.
 - c. Sarah King, Elementary Art Teacher, to attend Kutztown Art Education Annual Conference. The cost of the conference is 103.00. Substitute coverage is required.
 - d. Sarah King, Elementary Art Teacher, to attend the National Art Education Conference for Teachers - Winter 2016. The cost of the conference is \$125.00. Substitute coverage is not required.
 - e. Kenton McGlone, Art Teacher, to attend Exploring Time-Based Media: Strategies for Developing Narratives. The cost of the conference is \$106.00. Substitute coverage is required.
 - f. William Ziegler, High School Principal, to attend Becoming an Algebra I Instructional Leader. The cost of the course is \$450.00. Substitute coverage is not required.
 - g. William Ziegler, High School Principal, and David Ramage, Middle School Principal, to attend Learning Focused Collaborative Conversations: Enhancing Instructional Practice and Student Achievement. The cost of the conference is \$450.00. Substitute coverage is not required.

ACTION: Approve conference attendance as presented.

Motion: _____ Seconded: _____ Vote: _____