

BOARD OF SCHOOL DIRECTORS  
POTTSGROVE SCHOOL DISTRICT  
August 12, 2014

The Board of School Directors for the Pottsgrove School District conducted its meeting the District Office on the above date with the following members present:

Justin Valentine	David Faulkner	Diane Cherico
Patricia Grimm	Theodore Coffelt	Rick Rabinowitz
John Rossi	Dee Gallion	Matt Alexander

Also present were: Ms. Shellie Feola, Dr. William Shirk, Jr., Mr. David Nester, Mr. Michael Wagman, Mr. Daniel Vorhis, Mr. Michael Katzenmoyer, and Marc Davis, Solicitor.

***Call to Order:***

Mr. Valentine called the meeting to order at 7:30 p.m.

***Approval of Minutes:***

Mrs. Grimm moved and Mr. Rabinowitz seconded a motion to approve the minutes from the June 17, 2014 Board meeting as presented.  
The Board unanimously approved the motion.

***Executive Session:***

Mr. Valentine announced executive sessions were held Monday, August 11, 2014 to discuss personnel.

***Education Report:***

Retirees were recognized for their years of service to the Pottsgrove School District.

Over the summer work was conducted in educational and communication technology, curriculum writing, assessment, and academic intervention planning.

**Technology**

School Messenger, the Districts new mass phone, text and email alerting system, is fully installed. The system is more reliable with more enhancements. Administrative training occurred and the first-day packet can be accessed through the Parent Portal.

1:1, the District is receiving equipment for the 1:1. There was extensive reviewing of policies and administrative rules from several other 1:1 Districts. In addition, recommendations for

minor modifications in a couple of our Districts related policies. Approval being requested for a business class contract with Comcast to provide backup Internet service, should there be a temporary service failure on the county network at a cost of \$192.90 per month. Two members of our technology team are now trained for Apple authorized repair certification.

**Curriculum**

Approximately 70 teachers were involved in curriculum writing over the summer. Participants engaged in conversations about content assessed on the PSSA or Keystone Exams. Teachers in all levels will engage in ongoing Professional Learning Communities throughout the year. Intervention plans for student's not demonstrating proficiency on Keystone Exams have been identified and will be implemented.

**Upcoming Dates**

Opening Day – August 19<sup>th</sup> First Staff Day beginning at 8:00 am  
Stadium Field Dedication – August 29<sup>th</sup> at 5:30 pm

***Public Comment:***

One comment from Amy Marazas of 1075 Mitch Drive, Pottstown, PA 19464 raised a concern about the timing of the release of Keystone scores to parents and interventions planned for students who do not achieve proficiency. Ms. Marazas suggested that Dr. Ramage should communicate the results to Middle School parents earlier of students who did not pass.

***Personnel:***

***Professional Staff***

Mr. Faulkner moved and Mr. Rabinowicz seconded a motion to approve the following personnel items including from (a) page.

***Resignations:***

1. Name: Justin Giles  
Position: Special Education Teacher  
Pottsgrove Middle School  
Effective Date: August 15, 2014
  
2. Name: Morgan O'Hara  
Position: PT German Teacher  
Pottsgrove High/Middle School  
Effective Date: July 17, 2014

***Resignation of Substitutes:***

1. Name: Alyssa Wolford  
Position: Substitute Teacher  
Effective Date: June 13, 2014
2. Name: Rachel Applegate  
Position: Substitute Teacher  
Effective Date: July 24, 2014
3. Name: Melissa Moser  
Position: Substitute Teacher  
Effective Date: August 4, 2014

***Appointments:***

1. Name: Brian Sheehan  
Education: Lebanon Valley College  
Experience: Cedar Crest High School  
Student Teacher  
January 2014-May 2014  
Certification: Biology 7-12  
Chemistry 7-12  
Position: Biology/Chemistry Teacher  
Pottsgrove High School  
Status: Contractual  
Reason: Replacing Bob Devlin  
Compensation: \$41,929 Bachelors Step 1  
Effective Date: August 13, 2014
2. Name: Erica Daltry  
Education: Gratz College - MA  
West Chester University - BS  
Experience: Philadelphia School District  
Grade 2 Teacher  
August 2002 - present  
Certification: Elementary K-6  
Position: Grade 3 Teacher  
Lower Pottsgrove Elementary  
Status: Contractual  
Reason: Replacing Daniel Garringer-Byerly  
Compensation: \$60,442 Masters Step 9  
Effective Date: August 13, 2014

3. Name: Matthew Ricci  
Education: West Chester University - BS  
Experience: Spring Ford School District  
Instructional Assistant  
February 2014 - present  
Pottsgrove School District  
Substitute Teacher  
January 2013-February 2014  
Certification: Elementary K-6  
Position: Grade 1 Teacher  
Ringling Rocks Elementary  
Status: Contractual  
Reason: Replacing Michelle Marsteller  
Compensation: \$42,827 Bachelors 24 Step 1  
Effective Date: August 13, 2014
4. Name: Brittany Marzella  
Education: Shippensburg University - BS  
Experience: Boyertown School District  
Substitute Teacher  
October 2013- present  
Certification: Elementary K-6  
Early Childhood N-3  
Position: Kindergarten Teacher  
Ringling Rocks Elementary  
Status: Contractual  
Reason: Replacing Dawn Smith  
Compensation: \$42,827 Bachelors 24 Step 1  
Effective Date: August 13, 2014
5. Name: Megan Rowson  
Education: Shippensburg University - BS  
Experience: Pennridge School District  
Substitute Teacher  
February 2013- present  
Certification: Mathematics 7-12  
Position: MathTeacher  
Pottsgrove Middle School  
Status: Contractual  
Reason: Replacing Cheryl D' Aiello  
Compensation: \$42,710 Bachelors Step 2  
Effective Date: August 13, 2014

6. Name: Michele Moyer  
Education: Eastern University - BA  
Experience: West Mont Christian Academy  
Spanish Teacher  
September 2010- present  
Certification: Spanish  
Position: PT Spanish Teacher  
Pottsgrove Middle/High School  
Status: Contractual  
Reason: Replacing Julia Stoudt  
Compensation: \$20,964.50 - 50% of Bachelors  
Step 1  
Effective Date: August 13, 2014
7. Name: Carolyn Kochka  
Education: University of Pittsburgh - BA  
Experience: Tyrone Area School District  
Grade 5 Teacher  
August 2011- present  
Grade 2 Teacher  
August 2010 - August 2011  
Certification: Elementary K-6  
Position: Long Term Substitute  
Ringing Rocks Elementary  
Status: Non Contractual  
Reason: Replacing Stacey Campbell  
Compensation: \$41,929 Bachelors Step 1  
Effective Date: August 13, 2014
8. Name: Lauren Compton  
Education: St. Francis University - BS  
Experience: Oley Valley School District  
Long Term Substitute  
7th grade math  
February 2014 - April 2014  
Central Bucks School District  
Souderton School District  
Substitute Teacher  
September 2013 - present  
Certification: Mathematics 7-12  
Position: Long Term Substitute  
Pottsgrove High School  
Status: Non Contractual  
Reason: Replacing Amber Biddle  
Compensation: \$41,929 Bachelors Step 1  
Effective Date: August 13, 2014

9. Name: Tiffany Nguyen  
Education: West Chester University - BS  
Experience: Exeter School District  
Long Term substitute  
High School Biology  
November 2013 - April 2014  
Upper Merion School District  
Long Term substitute  
High School Biology  
April 2013 - June 2014  
Certification: Biology 7-12  
Position: Long Term Substitute  
First semester  
Pottsgrove High School  
Status: Non Contractual  
Reason: Replacing Frank Scaltrito  
Compensation: \$20,964.50 50% of Bachelors Step 1  
Effective Date: August 13, 2014
10. Name: Kelly Reilly  
Education: Alvernia University - BS  
Experience: Pottsgrove School District  
Substitute Teacher  
December 2012 - present  
Certification: Special Education PK-12  
Elementary K-6  
Position: Special Education Teacher  
Pottsgrove Middle School  
Status: Contractual  
Reason: Replacing Justin Giles  
Compensation: \$41,929 Bachelors Step 1  
Effective Date: August 13, 2014
11. Name: Jean Randall  
Education: Alvernia University  
Rochester Institute of Technology- BS  
Experience: St. Aloysius  
Computer Education Teacher  
September 2011 - present  
Certification: Elementary K-6  
Position: Elementary Computer Teacher  
West Pottsgrove/Ringing Rocks  
Status: Contractual  
Reason: Replacing Kathy Keefe  
Compensation: \$42,827 Bachelors 24 Step 1  
Effective Date: August 13, 2014

12. Name: Victoria Sarian  
Education: Cabrini College - BS  
Loyola Marymount - MA  
Experience: Stevenson Middle School  
Los Angeles CA  
6-8 Teachers  
September 2009 - June 2013  
Certification: Elementary K-6  
Special Education PK-8  
Position: Long Term Substitute  
Pottsgrove Middle School  
Status: Non Contractual  
Reason: Replacing Sara McCurley\*  
Compensation: \$41,929 Bachelors Step 1  
Effective Date: August 13, 2014
13. Name: Amy Cantymagli  
Education: Clarion University - BS  
Grand Canyon University - MA  
Experience: Delaware Met High School  
Principal  
July 2013 - present  
John Dickinson High School  
Principal in Residence  
June 2012 - June 2013  
West Chatham Middle School  
Teacher  
August 2007 - June 2012  
Certification: Social Studies 7-12  
Position: K-12 Curriculum and Instruction  
Coach  
Status: Contractual  
Reason: Replacing Terry Rhinebold  
Compensation: \$59,562 Masters 30 Step 8  
Effective Date: August 13, 2014

**Leave of Absence:**

1. Name: Eileen Edling  
Position: Teacher - Pottsgrove Middle School  
Reason: Medical Sabbatical  
2014-2015 School Year  
Effective Date: August 19, 2014

***Support Staff***

***Resignations:***

1. Name: Sharon Wilson  
Position: Duty Aide  
West Pottsgrove Elementary  
Effective Date: July 21, 2014
2. Name: Rebecca Cary  
Position: Title I Instructional Assistant  
Ringing Rocks Elementary  
Effective Date: August 4, 2014
3. Name: Wendy Zimmerman  
Position: Student Assistant  
Lower Pottsgrove Elementary  
Effective Date: August 18, 2014
4. Name: Tina Missimer  
Position: Instructional Assistant  
Pottsgrove Middle School  
Effective Date: August 11, 2014
5. Name: Tina Missimer  
Position: Intervention Tutor  
West Pottsgrove  
Effective Date: August 8, 2014

***Appointments:***

1. Name: Brian Cooper  
Position: Technology Support Specialist  
New position  
Compensation: \$20.00 per hour  
Effective Date: August 13, 2014
2. Name: Jade Barlow  
Position: Student Assistant  
Ringing Rocks Elementary  
7 hours per day/all student days  
Replacing Barbara Nichol  
Compensation: \$11.92 per hour  
Effective Date: August 19, 2014

**Leave of Absence:**

1. Name: Antoinette Thrasher  
Position: Custodian - West Pottsgrove  
Reason: Workers Compensation  
Effective Date: July 1, 2014 - return date to be determined

***Supplemental/Special Payments***

***Appointments:***

Cheerleading Head MS F	Tara Breiner*	\$2618.88
Cheerleading Head HS F	Alicia Harris*	\$4404.48
Cheerleading HS F Asst.	Ann Nugent*	\$2380.80
Cross Country MS	Michael Romeo	\$2737.92
Cross Country Head HS All	Larry Rechtin	\$6071.04
Cross Country Asst. HS	Marilyn Eaton	\$4404.48
Football Asst. 7th M	Michael Mayes*	\$2856.96
Football Asst. 8th M	Thomas Bailey	\$2976.00
Football Asst. 9th M	Joseph Vecchio*	\$3333.12
Football Asst. HS M	William Hawthorne	\$5475.84
Football Asst. HS M	Michael Tomasso	\$5475.84
Football Asst. HS M	William Bradford*	\$5475.84
Football Asst. HS M	Eric Engstrom	\$5475.84
Football Asst. HS M	James Algeo	\$5475.84
Football Head 7th	Richard Ashburn*	\$2976.00
Football Head 8th	Kenneth Ivory*	\$3214.08
Football Head 9th M	Keith Schurr*	\$3690.24
Football Head HS M	Richard Pennypacker	\$8332.80
Golf Head HS All	Donald Petrilla	\$4258.44
Golf Asst HS All	Rich Burke	\$3271.20
Hockey Asst HS F	Beverly Yenchick	\$4999.68
Hockey Asst HS F	Chloe Baro*	\$4999.68
Hockey Grade 8 F	Jodi Sproule	\$2976.00
Hockey Head HS F	Christine Campbell	\$6071.04
Soccer Asst HS F	Kelly Reilly	\$4999.68
Soccer Asst HS F	Mike Brendlinger*	\$4999.68
Soccer Asst HS M	Kevin Grimm*	\$4999.68
Soccer Asst HS M	Jay Erb*	\$4999.68
Soccer Asst MS M 7th	Jon Vesper	\$2856.96
Soccer Asst MS F 7th	Theresa Kegel	\$2856.96
Soccer Head HS F	Stephen Mellor	\$6071.04
Soccer Head HS M	Jay Witkowski	\$6071.04
Soccer Head MS F (8th)	Steve Palladino	\$2976.00
Soccer Head MS M (8th)	Rick Royce	\$2976.00
Tennis Head HS F	Gus Tellis	\$4404.48

***Miscellaneous***

- a. Administration recommends the approval of the following revised job descriptions:

Student Data Support

- b. Recommendation to authorize administration to enter into an agreement with MCIU to provide Special Education Supervisory Support on site three days per week until a permanent replacement is hired to fill the vacant Director of Special Education position. Cost to the district is \$450.00 per day.
- c. Administration recommends approval of salary increases for the classified employee group (including Non Certified Nurses, Intervention Tutors, Instructional Assistants, Library Assistants, Building Aides, In-School Support Monitors, Student Assistants, and Duty Aides) as presented.
- d. Recommendation to approve the appointment of Dr. Sylvia Sanfilippo-Cohn to serve under an Employment contract for the Acting Director of Pupil Services effective August 25, 2014 in the amount of \$80.00 per hour.

The Board unanimously approved the approved the motion as presented.

***Business:***

***Pottsgrove High School Projectors and Projection System Installation Quote***

Mrs. Grimm moved and Mr. Faulkner seconded a motion to authorize administration to accept a quote for installation of new projectors and a new projection system in the Pottsgrove High School at a cost of \$234,226.92 to be paid by the construction budget.

Mr. Rabinowitz amended the underlying motion to have the cost be paid by Capital Reserve Funds rather than the construction budget.

Mr. Rabinowitz moved and Mr. Alexander seconded a motion to authorize administration to accept a quote for installation of new projectors and a new projection system in the Pottsgrove High School at a cost of \$234,226.92 to be paid by the Capital Reserve Funds.

The Board voted as follows: Valentine, no; Faulkner, no; Grimm, no; Cherico, no; Coffelt, no; Gallion, no; Alexander, no; Rossi, no; Rabinowitz, yes. The amended motion is denied 1-8.

The Board then voted on the original motion as follows: Valentine, yes; Faulkner, yes; Grimm, yes; Cherico, yes; Coffelt, yes; Gallion, yes; Alexander, yes; Rossi, yes; Rabinowitz, no. The original motion passed 8-1.

Mr. Faulkner moved and Mrs. Grimm seconded the motion to approve the following business action items:

***Security Camera Installation***

Authorize administration to accept a quote for installation of security cameras in the Pottsgrove High School at a cost of \$172,333.66 to be paid by the Capital Reserve Fund.

***Transition Services Agreements***

Authorize administration to enter into transition services agreements to provide job coaching services to seven special needs students at a projected cost of \$17,290.00.

***Education Alternatives Contract***

Authorize administration to amend the contract with Education Alternatives for an additional ABA-Trained CPI-Certified Aide for one student at a rate of \$32 per hour.

***EdBeCo Agreement***

Authorize administration to enter into an agreement with EdBeCo for behavior consulting services for one student in the amount of \$7,220.00.

***Collegeville Speech and Hearing Contract***

Authorize administration to enter into a contract with Collegeville Speech and Hearing for one special needs student in the amount of \$970.00.

***Progressions School Agreement***

Authorize administration to enter into an agreement with Progressions School for three students for the 2014-2015 school year at a projected cost of \$81,000.00.

***Buxmont Academy Agreement***

Authorize administration to enter into an agreement with Buxmont Academy for two students for the 2014-2015 school year at a cost of \$42,786.00.

***George Junior Republic Agreement***

Authorize administration to enter into an agreement with George Junior Republic for one student for the 2014-2015 school year at a projected cost of \$14,940.00.

***The Lincoln Center Agreement***

Authorize administration to enter into an agreement with The Lincoln Center for counseling services for the 2014-2015 school year in the amount of \$153,000.

***Bayada Home Health Care, Inc. Agreement***

Authorize administration to enter into an agreement with Bayada Home Health Care, Inc. for nursing services for one student for the 2014-2015 school year at a rate of \$47 per hour.

***Agile Mind Agreement***

Authorize administration to renew the agreement with Agile Mind for intensified algebra training for the 2014-2015 school year in the amount of \$10,800.00.

***Water Treatment Agreement***

Authorize administration to enter into an agreement for treatment of the water used for our heating and cooling at a cost of \$6,575.00.

***Coddington View Emergency Access Roadway Construction Agreement***

Approve the easement agreement permitting the Coddington View developer to construct an emergency access roadway at the Pottsgrove Middle School as presented.

***The Security Advisors Contract***

Authorize administration to enter into a contract with The Security Advisors for security services at a rate of \$22 per hour.

***CMD Services Agreement***

Authorize administration to enter into an agreement with CMD Services for transportation services for the 2014-2015 school year as presented.

***June Budget Transfers***

Approve budget transfers for June 2014 as presented.  
(Addendum 8/12-1)

***Pottsgrove Middle School Secure Vestibule Project***

Approve the payment of the Pottsgrove Middle School Secure Vestibule Project invoices as presented.

<b>Walter Brucker &amp; Co., Inc. – General Contractor</b>	
Total amount of contract	74,400.00
Change Orders	<u>0.00</u>
Total amount of contract	74,400.00
Total paid to date	0.00
<b>Current amount due</b>	<b>35,670.60</b>
Balance to finish	38,729.40

The Board unanimously approved the motion.

## ***Education:***

### ***Conference Attendance***

Mr. Coffelt moved and Mr. Valentine seconded a motion to approve the following conference attendance as presented:

- a. Shellie Feola, Superintendent, to attend the professional development at the AASA – School Superintendent's Association conference (to begin Thursday, February 25, 2015 through Saturday, February 29, 2015) at a cost not to exceed \$2,900.
- b. Gwen Gundrum, High School German Teacher, to attend LaSalle University's AP German Language Training. The cost of the training is \$1,689.00. Substitute coverage is not required.
- c. Daniel Vorhis, Director of Education, to attend Discovery Education Learning Summit. The cost of the summit is \$602.00. Substitute coverage is not required.

The Board unanimously approved the motion.

### ***Overnight Trips***

Mr. Coffelt moved and Mr. Alexander seconded a motion to approve the following overnight trip as presented:

STEM trip to England and Switzerland, June 20 - July 1, 2015. The approximate cost is \$5000.00 per person with all expenses paid for by the students.

The Board unanimously approved the motion.

### ***District/Superintendent Goals***

Mr. Valentine moved and Mr. Faulkner seconded a motion to approve the District/Superintendent Goals for 2014-15 as presented.

The Board voted as follows: Valentine, yes; Faulkner, yes; Grimm, yes; Cherico, yes; Coffelt, yes; Gallion, yes; Alexander, yes; Rossi, yes; Rabinowitz, no. The motion is passed 8-1.

***Discussion Items:***

Jim Keiffer from KCBA Architects presented two change orders for acoustical improvements required to attain LEED Gold status and qualify for the ACE grant that the district has applied for. The need for the improvements was known, but their cost was only recently determined.

Mr. Valentine moved and Mr. Coffelt seconded a motion to approve the LEED Gold Change Orders #GC-OO2 of \$18,635.75 and #MC-OO2 of \$42,948.00 for a total of \$61,583.75. The Board unanimously approved the motion.

The Board discussed the purchase of a Gator vehicle to use at athletic events and to move equipment from place to place. The administration proposed the use of up to \$9,000.00 from Market Street sponsorship fund to purchase a new vehicle.

Mr. Rabinowitz moved and Mrs. Cherico seconded a motion to purchase a John Deer Gator vehicle not to exceed \$9,000.00 from Market Street Sports funds.

The Board unanimously approved the motion.

***Committee Reports:***

Mr. Alexander moved and Mr. Rabinowitz seconded a motion to accept the minutes from the June 17, 2014, Policy Committee meeting. The Board unanimously approved the motion. (Addendum 8/12-2)

Mr. Coffelt moved and Mrs. Cherico seconded a motion to accept the minutes from the June 17, 2014, Operations/Facility Committee meeting. The Board unanimously approved the motion. (Addendum 8/12-3)

***District Accounts:***

Mrs. Grimm moved and Mrs. Cherico seconded a motion to approve the District Accounts as presented. The Board unanimously approved the motion. (Addendum 8/12-4)

***Granting of the Orders:***

Mrs. Grimm moved and Mr. Coffelt seconded a motion to ratify the payment of invoices for June 2014 in the amount of \$6,488,796.62 as presented. The Board unanimously approved the motion. (Addendum #8/12-5)

Mrs. Grimm moved and Mr. Faulkner seconded a motion to ratify the payment of invoices for July 2014 in the amount of \$2,790,427.54 as presented. The Board unanimously approved the motion.

(Addendum #8/12-6)

***Treasurers Report:***

Mrs. Grimm moved and Mr. Faulkner seconded a motion to approve the Treasurer's Report for June and July as presented. The Board unanimously approved the motion.

(Addendums #8/12-7 and #8/12-8))

***New Business:***

Mrs. Grimm raised a topic discussion about the J.O.C. meeting. Mrs. Grimm commented that Ms. Feola was doing a great job. Mrs. Grimm also announced that there are now Drivers' Ed opportunities offered at the Western Center for Technical Studies.

Mr. Valentine made an official welcome back to everyone in attendance for the new school year.

***Adjournment:***

Mrs. Grimm moved and Mr. Faulkner seconded the motion to adjourn at 9:09 p.m. The Board unanimously approved the motion.

Respectfully submitted,

Diane Cherico  
School Board Secretary