

BOARD OF SCHOOL DIRECTORS  
POTTSGROVE SCHOOL DISTRICT  
August 26, 2014

The Board of School Directors for the Pottsgrove School District conducted its meeting at District Office on the above date with the following members present:

Justine Valentine  
Theodore Coffelt  
Matt Alexander

Dave Faulkner  
Dee Gallion  
John Rossi

Patricia Grimm  
Rick Rabinowitz

Also present were: Ms. Shellie Feola, Dr. William Shirk, Mr. Michael Wagman, Mr. Daniel Vorhis, Mr. Dave Nester, Mr. Mike Katzenmoyer, Dr. Dave Ramage and Mr. Marc Davis, Solicitor.

***Call to Order***

Mr. Valentine called the meeting to order at 7:30 p.m.

***Approval of Minutes***

Mrs. Grimm moved and Mr. Faulkner seconded a motion to approve the minutes from the August 12, 2014 Board meeting as presented. The Board unanimously approved the motion.

***Education Report***

Superintendent Feola reported on new teacher induction, the professional development day in the week preceding the opening of school and highlights from the first student day.

James Hanna from D'Huy Engineering updated the Board and the progress being made on the High School Renovation project. There has been a minor delay in placing the rooftop HVAC equipment in place, but that should be resolved shortly. We are expecting to have the first portion of the renovated building turned back over to the District shortly after Labor Day. The next area of concentration will be in the locker room area and the music/art classroom wing.

***Executive Session***

Mr. Valentine announced an Executive Session will be held after the regular meeting for litigation and personnel.

Mr. Rabinowitz moved and Mrs. Grimm seconded a motion to approve the following personnel items:

***Professional Staff:***

***Resignation of Substitute:***

1. Name: Anthony Prinzo  
Position: Substitute Teacher  
Effective Date: August 14, 2014
2. Name: Kelly Price  
Position: Substitute Teacher  
Effective Date: June 16, 2014

***Appointments***

1. Name: Katharina Fachin Lucas  
Education: University of New Hampshire - Ph.D.  
University of PA - MS Ed.  
Experience: Immanuel German Language School  
Teacher  
2010-present  
Certification: German PK-12  
Position: Part time German Teacher  
HS/MS  
Status: Contractual  
Reason: Replacing Morgan O'Hara  
Compensation: \$25,476 - 50% Masters 30 Step 4  
Effective Date: August 19, 2014
2. Name: Chloe Seidel  
Education: Lebanon Valley College  
Experience: Pottsgrove School District  
Substitute  
1/2014 - present

- Certification: English 7-12  
Position: Long Term Substitute  
Middle School Language Arts
- Status: Non- contractual  
Reason: Replacing Eileen Edling  
Compensation: \$41,929 - Bachelors Step 1  
Effective Date: August 19, 2014
3. Name: Lauren Laird  
Education: Radnor University  
Experience: Pottsgrove School District  
Substitute  
5/2012 - present
- Certification: Mathematics 7-12  
Position: Alternative Education Teacher  
1 - 1.5 hours per night
- Status: Non- contractual  
Reason: Replacing Matthew Cruise  
Compensation: \$32.50 per hour  
Effective Date: August 25, 2014
4. Name: Katlyn Skokowski  
Education: West Chester University  
Experience: Pottsgrove School District  
Substitute  
2/2014 - present
- Certification: Health and PE K-12  
Position: Alternative Education Teacher  
5 hours per week
- Status: Non- contractual  
Reason: New position  
Compensation: \$32.50 per hour  
Effective Date: August 25, 2014

***Appointment of Substitutes:***

1. Name: Kelly Bollenbach  
Position: Substitute Teacher  
Effective Date: August 19, 2014

***Leave of Absence:***

1. Name: Susan Michener  
Position: Teacher - Lower Pottsgrove  
Reason: FMLA - Intermittent Leave  
Effective Date: August 19, 2014 - not to exceed twelve weeks

***Support Staff:***

***Resignations:***

1. Name: Karen Gillespie  
Position: Duty Aide  
Lower Pottsgrove Elementary  
Effective Date: August 13, 2014
2. Name: Colleen Yashura  
Position: Support Staff Substitute  
Effective Date: August 20, 2014

***Assignments***

1. Name: Ethan Baum  
Position: Instructional Assistant  
Middle School  
7 hours per day - all student days  
Replacing Tina Missimer  
Compensation: \$14.02 per hour  
Effective Date: August 19, 2014
2. Name: Jacy Steinmetz  
Position: Part-time Student Assistant  
West Pottsgrove  
4.5 hours per day - all student days  
New position  
Compensation: \$12.22 per hour  
Effective Date: August 25, 2014

3.     Name:                   Terri Kuklinski  
       Position:             Intervention Tutor  
                              West Pottsgrove  
                              4.5 hours per day - all student days  
                              Replacing Casie Baer  
       Compensation:       \$21.55 per hour  
       Effective Date:     August 25, 2014
  
4.     Name:                   Naseer Gibbs  
       Position:             Duty Aide  
                              Lower Pottsgrove  
                              3 hours 10 min. per day - all student days  
                              Replacing Kim Hritz  
       Compensation:       \$11.52 per hour  
       Effective Date:     August 25, 2014
  
5.     Name:                   Zachary Robinson  
       Position:             Student Assistant  
                              Pottsgrove High School  
                              7 hours per day - all student days  
                              Replacing Ethan Baum  
       Compensation:       \$12.22 per hour  
       Effective Date:     August 25, 2014
  
6.     Name:                   Haley Robbins  
       Position:             Duty Aide  
                              West Pottsgrove  
                              4 hours per day - all student days  
                              Replacing Sharon Wilson  
       Compensation:       \$11.52 per hour  
       Effective Date:     August 25, 2014

***Leave of Absence:***

1.     Name:                   April Mayes  
       Position:             In School Suspension Monitor  
                              Lower Pottsgrove Elementary  
       Reason:               FMLA  
       Effective Date:     August 19, 2014 - not to exceed twelve  
                              weeks

The Board unanimously approved the motion.

Mr. Faulkner moved and Mr. Rabinowitz seconded the motion to approve the following personnel item:

***Supplemental/Special Payment***

**a. Appointments:**

Hockey Grade 7 F	Julie Davis	\$2976.00
Tennis Asst. HS	Gloria Fritz	\$3690.24

The Board unanimously approved this motion.

***Miscellaneous Item***

Mrs. Grimm moved and Mr. Faulkner seconded the motion to approve the Miscellaneous Employee Salaries as presented effective September 1, 2014.

Jack Thomas	Athletic Trainer	\$56,065
Gary DeRenzo	Student Activities Director	\$102,993
Ronald Linke	Asst. Business Administrator	\$89,069
Tony Bickert	Asst. Director of Technology	\$91,529
Jason Grubbs	Network Engineer	\$66,330
Margaret Luft	Data Systems Specialist	\$66,330
Jacqueline Kakareka	Technology Support Specialist II	\$23.85 per hour
David Bell	Technology Support Specialist I	\$20.47 per hour
Patrick Voyko	Technology Support Specialist I	\$20.77 per hour
April Koss	Student Data Support	\$20.76 per hour
Elizabeth Rakoff	Social Worker	\$53,263
Jamie Berge Slack	Social Worker	\$58,516
Debbie Brilla	Confidential Admin. Asst. to Asst. Supt.	\$25.97 per hour
Laurie Bickert	Confidential Admin. Asst. to Supt.	\$22.00 per hour
Theresa Urban	Confidential Admin. Asst. to Bus. Admin.	\$21.28 per hour

The Board unanimously approved the motion.

Mr. Faulkner moved and Mr. Coffelt seconded the motion to approve ACT 93

Administrative Salaries as presented effective September 1, 2014.

**ACT 93 Administrators**

Lisa Jones	Elementary Principal	\$110,923
Terri Koehler	Elementary Principal	\$111,738
Yolanda Williams	Elementary Principal	\$134,212
Steven Sieller	Elem. Asst. Principal	\$79,106
David Ramage	Middle School Principal	\$120,287
Christopher Becker	Middle School Asst. Principal	\$97,462
William Zielger	High School Principal	\$136,680
Jeff Madden	High School Asst. Principal	\$110,374
Todd Van Horn	Dean of Students	\$77,858
Michael Katzenmoyer	Director of Facilities	\$104,509
Michael Wagman	Director of Tech. and Communications	\$128,430
Daniel Vorhis	Director of Curr. and Assessment	\$127,500

The Board voted as follows: Valentine, yes; Faulkner, yes; Grimm, yes; Coffelt, yes; Gallion, yes; Alexander, yes; Rossi, yes; Rabinowitz, no. The motion passed 7-1-0.

Mr. Faulkner moved and Mr. Coffelt seconded the motion to approve the Executive Administration Salaries as presented effective September 1, 2014.

**Executive Administrative Salaries**

Shellie Feola	Superintendent	\$178,412
William Shirk	Assistant Superintendent	\$154,788
David Nester	Business Administrator	\$157,123

The Board unanimously approved the motion.

***Business:***

Mrs. Grimm moved and Mr. Coffelt seconded a motion to authorize administration to execute an agreement with Invo Healthcare Associates for supplemental psychologist services at a rate of \$72/hour. The Board unanimously approved the motion.

Mr. Faulkner moved and Mr. Valentine seconded the motion to approve the following business items:

***Tri-State Elevator Company, Inc. Agreement***

Authorize administration to execute an agreement with Tri-State Elevator Company, Inc. for elevator maintenance at the Pottsgrove High School, Middle School and Lower Pottsgrove Elementary School at a rate of \$255 per quarter plus materials.

***Mishock Physical Therapy Sponsorship***

Authorize administration to execute an agreement with Mishock Physical Therapy for sponsorship of the tennis courts at the Pottsgrove High School in the amount of \$6,000.

***Pottsgrove Renovation Project Invoices***

Approve the payment of the Pottsgrove High School Renovation Project invoices as presented.

**E.R. Stuebner Construction, Inc. – General Contractor**

Total amount of contract	17,822,000.00
Change Orders	<u>246,000.00</u>
Total amount of contract	18,068,000.00
Total paid to date	0.00
Current amount due	1,361,503.26
Balance to finish	16,706,496.74

**MBR Construction Services, Inc. – Electrical Contractor**

Total amount of contract	4,601,800.00
Change Orders	<u>28,909.00</u>
Total amount of contract	4,630,709.00
Total paid to date	0.00
Current amount due	137,295.00
Balance to finish	4,493,414.00

**Frey Lutz Corporation – Mechanical Contractor**

Total amount of contract	5,253,800.00
Change Orders	<u>55,318.00</u>
Total amount of contract	5,309,118.00
Total paid to date	0.00
Current amount due	114,482.25
Balance to finish	5,194,635.75



**Integrity Mechanical, Inc. – Plumbing Contractor**

Total amount of contract	1,467,525.00
Change Orders	<u>47,949.00</u>
Total amount of contract	1,515,474.00
Total paid to date	0.00
Current amount due	252,438.30
Balance to finish	1,263,035.70

***Alfred I. DuPont Hospital Agreement***

Authorize administration to execute an educational services agreement with Alfred I. DuPont Hospital as presented.

The Board unanimously approved the motion.

***Discussion Items***

The Board discussed the 2014-2015 Committee Meeting dates and locations. Mr. Valentine moved and Mrs. Grimm seconded a motion to approve the 2014-2015 Committee Meeting dates and locations as presented.

The Board discussed the PA Basic ED Funding Campaign.

Mr. Nester presented two capital project proposals including the repair or replacement of fencing at the softball field at Lower Pottsgrove Elementary School. A portable stage was also proposed for large group assemblies at Lower Pottsgrove. Mr. Valentine moved and Mrs. Grimm seconded the motion to approve the capital projects as presented. The Board unanimously the motion.

***New Business***

Mr. Rossi addressed the cafeteria issues at the middle school and high school. Dr. Ziegler and Dr. Ramage addressed concerns expressed by some parents stating that there is sufficient amount of lunches for all students.

Mr. Valentine expressed appreciation to parents for their patience regarding transportation schedules on the first two days of school and emphasized the need for safety over speed in our transportation operation.

Mr. Valentine also urged the public to attend the ceremonial naming of our football field in honor of Coach Rick Pennypacker this Friday evening at 5:30 PM.

*Adjournment*

Mr. Coffelt moved and Mrs. Grimm seconded a motion to adjourn at 8:41 p.m.  
The Board unanimously approved the motion.

Respectfully submitted,

David Nester  
Asst. School Board Secretary