

BOARD OF SCHOOL DIRECTORS  
POTTSGROVE SCHOOL DISTRICT  
October 13, 2015

The Board of School Directors for the Pottsgrove School District conducted its meeting at Lower Pottsgrove Elementary on the above date with the following members present:

Justine Valentine	Dave Faulkner	Patti Grimm	Diane Cherico
Theodore Coffelt	Rick Rabinowitz	John Rossi	Student Rep-Dominique Johnson
Dee Gallion - Absent		Matt Alexander - Absent	

Also present were: Ms. Shellie Feola, Dr. William Shirk, Mr. Dave Nester, Mr. Michael Wagman, Mr. Daniel Vorhis, Dr. Maura Roberts, Mrs. Pacitto, Mr. Jeff Cardwell, Dr. William Ziegler, Mr. Eric Daney, Mr. Todd Van Horn, Dr. Dave Ramage, Mr. Chris Becker, Mrs. Yolanda Williams, Mr. Steven Sieller, Mrs. Lisa Jones, Mrs. Terri Koehler, Mr. Gary DeRenzo and Mr. Marc Davis, Solicitor.

### ***Call to Order***

Mr. Valentine called the meeting to order at 7:30 p.m.

### ***Presentation/Recognition Awards***

Dr. Bill Ziegler and Mr. Gary DeRenzo recognized high school junior Diane DiLabio. Miss. DiLabio was chosen to represent Pottsgrove at the All-National Honor Music Ensemble Band in Nashville, TN later this month. She is one of only thirty-three students selected from across Pennsylvania.

Mrs. Yolanda Williams, Mr. Steven Sieller and Ms. Jennifer Flanigan introduced the Student Leaders of Lower Pottsgrove. Those leaders are: Karli Adams, Nicolette Bardsley, Samuel Baumgardner, Madison Blake, Ava Bond, Isabella Confino, Nick DeFrancesco, Dominic Demeno, Benjamin Drago, Taylor Dryden, Lily Guerrette, Adam Hofstader, Sean Irvin, Riley Kalejta, Jenna Kemps, Madison Kern, Cyenna Martinez, Morgan Maxey, Abigail McDonald, Shane Nelson, Keleigh Nihart, Naiya Norris, Victoria Palma, Mailei Schechterly, Jenna Shea, Ava Sibley, Emma Singleton, Laya Srour, Chelsea Wasdick and Sarah Yaccarino. The student leadership team will plan school spirit and other school-wide events. They will also be planning community service projects and be student hosts at community events.

### ***Public Comment***

Mrs. Megan Delena, president of the Pottsgrove Education Association, presented a petition to the Board signed by members of the PGEA to resolve the unsettled contract.

Two parents, Darlene Robinson and Danielle Walsh, spoke in support of the teachers in the contract negotiations.

### ***Approval of Minutes***

Mr. Valentine moved and Mr. Coffelt seconded a motion to approve the September 9, 2015 Monthly Board Action Minutes as presented. Mrs. Grimm noted that it was not listed that she was absent at this meeting. With that noted, Mr. Coffelt re-issued and seconded a motion to approve the minutes. The Board unanimously approved the motion.

Mrs. Grimm moved and Mr. Rabinowitz seconded a motion to approve the September 29, 2015 Monthly Board Workshop Minutes as presented. The Board unanimously approved the motion.

### ***District Accounts***

Mrs. Grimm moved and Mr. Faulkner seconded a motion to approve the High School, Middle School and Cafeteria Accounts as presented. The Board unanimously approved the motion.  
(Addendum #10/15-1)

### ***Granting of Orders***

Mrs. Grimm moved and Mr. Faulkner seconded a motion to approve the payment of invoices for September, 2015 in the amount of \$5,666,378.94 as presented. The Board unanimously approved the motion.  
(Addendum #10/15-2)

### ***Treasurer's Report***

Mrs. Grimm moved and Mr. Coffelt seconded a motion to approve the Treasurer's Report for September, 2015 as presented and file it for audit. The Board unanimously approved the motion.  
(Addendum #10/15-3)

### ***Report of the Superintendent***

#### **Personnel:**

Mr. Rabinowitz moved and Mrs. Grimm seconded a motion to approve the following Professional Staff items:

#### **PROFESSIONAL STAFF**

##### **a. Resignation:**

1.	Name:	Leslie Staab
	Position:	Alternative Education Teacher
	Effective Date:	October 7, 2015

##### **b. Leave of Absence:**

1.	Name:	Eileen Forsyth
	Position:	Teacher - Pottsgrove High School
	Reason:	Change in status from Sabbatical to FMLA/Unpaid Leave of Absence
	Effective Date:	First semester of the 2015-2016 school year

The Board unanimously approved the motion.

Mrs. Grimm moved and Mr. Coffelt seconded a motion to approve the following Support Staff items:

**SUPPORT STAFF**

**a. Resignation:**

1. Name: Naseer Gibbs  
Position: Duty Aide - Lower Pottsgrove  
Effective Date: October 22, 2015

**b. Appointments:**

1. Name: Darlene Miller  
Position: Student Assistant - Pottsgrove Middle School  
Replacing Illisa Dorsey  
Compensation: \$12.46 per hour  
7 hours per day - all student days  
Effective Date: October 19, 2015 - pending receipt of  
ACT 168 release form
2. Name: Malcolm Carpenter  
Position: Student Assistant - West Pottsgrove  
New Position  
Compensation: \$12.46 per hour  
7 hours per day - all student days  
Effective Date: October 22, 2015 - pending receipt of  
ACT 168 release form
3. Name: Mary Cromwell  
Position: Student Assistant - West Pottsgrove  
New Position  
Compensation: \$12.46 per hour  
7 hours per day - all student days  
Effective Date: October 19, 2015 - pending receipt of  
ACT 168 release form
4. Name: Theresa Beach  
Position: Student Assistant - Pottsgrove High School  
Replacing Shekeema Elam  
Compensation: \$12.46 per hour  
7 hours per day - all student days  
Effective Date: October 19, 2015 - pending receipt of  
ACT 168 release form
5. Name: Stephanie Shaner  
Position: Student Assistant - Lower Pottsgrove  
New Position  
Compensation: \$12.46 per hour  
7 hours per day - all student days  
Effective Date: October 19, 2015 - pending receipt of  
ACT 168 release form

- 6. Name: April Muscarella  
Position: Duty Aide- Lower Pottsgrove  
Replacing Dena Kraichely  
Compensation: \$11.75 per hour  
3 hours 10 minutes per day - all student days  
Effective Date: October 19, 2015 - pending receipt of  
ACT 168 release form
  
- 7. Name: Patricia O'Brien  
Position: Duty Aide- Lower Pottsgrove  
Replacing Naseer Gibbs  
Compensation: \$11.75 per hour  
3 hours 10 minutes per day - all student days  
Effective Date: October 26, 2015 - pending receipt of  
ACT 168 release form

**c. Leave of Absence:**

- 1. Name: Lisa Smoyer  
Position: Student Assistant  
Reason: FMLA/Unpaid medical leave  
Effective Date: September 25, 2015 - TBD

The board unanimously approved the motion.

Mr. Valentine moved and Mr. Faulkner seconded a motion to approve the following Supplemental items:

**SUPPLEMENTALS**

**a. Resignation:**

- 1. Name: Jennifer Thompson  
Position: Elementary Club Advisor(full position)  
Effective Date: October 7, 2015
  
- 2. Name: Lisa Smoyer  
Position: Spark the Wave Advisor  
Effective Date: September 25, 2015
  
- 3. Name: Renee Lloyd  
Position: Webmaster  
Effective Date: September 23, 2015

**b. Appointment:**

Jennifer Thompson	Elementary Club Advisor (split)	\$297.60
Allison Bainbridge	Elementary Club Advisor (split)	\$297.60
Margaret Scott	Spark The Wave - HS	\$1071.36
Todd VanHorn	National Honor Society - HS	\$952.32

The board unanimously approved the motion.

Mr. Coffelt moved and Mr. Faulkner seconded a motion to approve the following Miscellaneous items:

**MISCELLANEOUS**

- a. Recommendation to approve Executive Administrative Salaries as presented effective September 1, 2015.

**Executive Administrative Salaries**

Shellie Feola	Superintendent	\$180,374
William Shirk	Assistant Superintendent	\$158,658
David Nester	Business Administrator	\$161,051

The board vote was 6 - 1 (Mrs. Grimm was the dissenting vote). The motion passed.

***Business:***

Mr. Valentine moved and Mrs. Grimm seconded a motion to approve budget transfers for July - September 2015 as presented. The Board unanimously approved the motion.  
(Addendum #10/15-4)

Mr. Coffelt moved and Mr. Faulkner seconded a motion to authorize administration to execute an agreement with Devereux for one student with a requirement for a 1:1 aide at a cost of \$25,200 as presented. The Board unanimously approved the motion.

Mr. Coffelt moved and Mrs. Grimm seconded a motion to authorize administration to purchase 25 Kajeet branded Smart Spot 4G LTE devices with management tools and wireless access through Verizon Wireless. The cost for the initial year will be \$9,364.01. Subsequent years will cost approximately \$5,840 as presented. The Board vote was 6 - 1 (Mr. Valentine was the dissenting vote). The motion passed.

Mrs. Grimm moved and Mr. Coffelt seconded a motion to approve the payment of the Pottsgrove High School Renovation Project invoices as presented.

E.R. Stuebner Construction, Inc. – General Contractor	
Total amount of contract	17,822,000.00
Change Orders	<u>664,859.08</u>
Total amount of contract	18,486,859.08
Total paid to date	13,672,489.05
<b>Current Amount Due</b>	<b>556,356.98</b>
Balance to finish	4,258,013.05

MBR Construction Services, Inc. – Electrical Contractor	
Total amount of contract	4,601,800.00
Change Orders	<u>48,040.22</u>
Total amount of contract	4,649,840.22
Total paid to date	3,449,336.00
<b>Current Amount Due</b>	<b>237,723.00</b>
Balance to finish	962,781.22

Frey Lutz Corporation – Mechanical Contractor	
Total amount of contract	5,253,800.00
Change Orders	<u>141,755.00</u>
Total amount of contract	5,395,555.00
Total paid to date	3,959,359.65
<b>Current Amount Due</b>	<b>149,815.95</b>
Balance to finish	1,286,379.40

Integrity Mechanical, Inc. – Plumbing Contractor	
Total amount of contract	1,467,525.00
Change Orders	<u>57,077.18</u>
Total amount of contract	1,524,602.18
Total paid to date	1,144,882.73
<b>Current Amount Due</b>	<b>22,190.82</b>
Balance to finish	357,528.62

The Board unanimously approved the motion.

***Education:***

Mr. Rabinowitz requested that conference attendance items e and h be pulled out. Mr. Faulkner seconded.

Mrs. Grimm moved and Mr. Faulkner seconded a motion to approve the following conference attendance:

- a. Lisa Childs, High School Guidance Counselor, to attend the SAP K-12 Certification Training. The cost of the training is \$375.00. Substitute coverage is not required.
- b. Penny Schaeffer, Elementary Teacher of the Gifted, to attend *Challenging the Gifted 2015*. The cost of the conference is \$224.40. Substitute coverage is not required.
- c. Kathleen Woods, Instructional Coach, and Rose Bilinski, Instructional Coach, to attend *Units of Study 3-5*. The cost of the workshop is \$370.00. Substitute coverage is not required.
- d. Meganlyn Norris, Reading Specialist, Shandy Farin, Instructional Coach, and Marissa Bono Instructional Coach, to attend *Units of Study K-2*. The cost of the workshop is \$535.00. Substitute coverage is not required.
- f. Kelsey Hendler, High School Choir Director, to attend *National Association for Music Education's National In-service Conference and National Honors Choir*. The cost of the conference is \$925.00. Substitute coverage is required.
- g. Gretchen Radswillas, Elementary Teacher, to attend *Reading Workshop by Lucy Calkins*. The cost of the workshop is \$179.00. Substitute coverage is required.

The Board unanimously approved the motion.

Mr. Valentine moved and Mr. Faulkner seconded a motion to approve the following conference attendance:

- e. Superintendent, Director of Technology and Communications, High School Principal and one high school teacher (TBD) to represent the district and present at the Breaking Ranks 2016 School Showcase facilitated by the nationally recognized experts from the Center for

Secondary School Redesign (CSSR) as part of the National Association of Secondary School Principals (NASSP) Conference in February not to exceed \$2500 (partially funded through the NASSP & CSSR). Substitute coverage required for HS Teacher only.

- h. Jeffrey Cardwell, Director of Facilities and Physical Plants, to attend *PASBO Facilities Management and Transportation Conference*. The cost of the conference is \$350.00. Substitute coverage is not required.

The vote was 6 - 1 (Mr. Rabinowitz was the dissenting vote). The motion passed.

The Department of Education requires that we have a Teacher Induction Plan so that teachers new to their position or new to the district receive a thorough orientation to district procedures and instructional practices. The following people have agreed to be support teachers for the new teachers listed:

Mr. Valentine moved and Mr. Coffelt seconded a motion to approve mentors for 2015-2016:

<u>Support Teachers</u>	<u>New Teachers</u>	<u>Building</u>
Gwen Gundrum	Lisa Merritt	Pottsgrove High/Middle School

The Board unanimously approved the motion.

### ***Executive Session Announcements***

The Board held a 5 minute recess for an Executive Session to discuss Negotiations.

### ***Discussion:***

Mr. Nester provided a highlight of parts of the proposal that is on the table with the teachers union. A formal proposal includes an average of 2.85% increase per year in a teachers salary over the 4 year contract. Also introduced were important healthcare changes to comply with the Affordable Care Act. Mr. Rabinowitz reviewed that the PC310 wasn't bad and there is a savings potential.

Budget Update – Mr. David Nester explained the parameters of the 2016-2017 school budget process including the Act I index. No decisions from the Board were requested at this time.

PSBA Board Training – Superintendent Feola discussed the PA School Boards Association board member training to support current and new school board members at a cost of \$600. Mr. Rabinowitz moved and Mrs. Grimm seconded a motion to approve the cost of the PSBA Board Training. The Board unanimously approved the motion.

### ***Student Representative Report***

Student Board Representative Dominique Johnson reported on each of the school's activities:

West Pottsgrove Elementary last week welcomed the West End Fire Company for Fire Safety Week. West will be starting Title I reading groups this week.

Ringin' Rocks Elementary also celebrated fire prevention with the firefighters, as well as an

anti-bullying assembly last week. This week the teachers' professional learning focused on data analysis.

Lower Pottsgrove Elementary is moving forward with the Golden Ticket program where students are recognized for demonstrating the Falcon Four (Respectful, Responsible, Positive and Safe). This week they will have fall pictures.

Pottsgrove Middle School last week held Unity Days with all sixth grade students and teachers. Unity Days reinforces expectations of the Falcon Four and build community to prevent bullying. Also last week, teachers worked in the classrooms with our Apple professional development coach, Mr. Chris Hyde, in a continuation of support for our DiLE initiative. This week they met King Author from the Harlem Wizards in preparation for the game on November 4<sup>th</sup>.

Pottsgrove High School voted for the homecoming court and class officers. I am pleased to announce that Nakita Harper will be the Senior Class President. This week they are excited about homecoming activities with the bonfire on Thursday, homecoming game is Friday, and dance on Saturday.

### ***New Business***

Mr. Rabinowitz expressed how proud he is of the Lower Pottsgrove Elementary School students honored tonight as student leaders

Mrs. Grimm reported that 519 students are currently attending Western Center programs. 175 students are from Pottsgrove. Mrs Grimm also noted that the Western Center's open house for interested students is on Dec. 3 and urged parents to visit the Western Center website, <http://www.westerncenter.org>.

### ***Adjournment***

Mr. Valentine moved and Mrs. Grimm seconded a motion to adjourn at 8:28 p.m. The Board unanimously approved the motion.

Respectfully submitted,

Diane Cherico  
School Board Secretary