

BOARD OF SCHOOL DIRECTORS  
POTTSGROVE SCHOOL DISTRICT  
January 26, 2016

The Board of School Directors for the Pottsgrove School District conducted its meeting at District Office on the above date with the following members present:

Rick Rabinowitz	Matt Alexander	Patti Grimm	Diane Cherico
Ashley Custer	Jim Lopic	Al Leach	Bill Parker - Absent
John Rossi - Absent			

Also present were: Ms. Shellie Feola, Dr. William Shirk, Mr. Dave Nester, Mr. Michael Wagman, Dr. Maura Roberts, Mr. Jeff Cardwell, and Solicitor Mr. Marc Davis.

### ***Call to Order***

Mr. Rabinowitz called the meeting to order at 7:30 p.m.

### ***Executive Session Announcements***

Mr. Rabinowitz announced an Executive Session for Negotiations immediately following the Board Meeting.

Ms. Feola requested a moment of silence for Art Bean, the Ringing Rocks day shift custodian, that passed away earlier that day.

### ***Public Comment***

No public comment.

### ***Operations/Facilities Committee***

HS Renovation- Mr. Jim Hanna, Project Manager, reported on the status of the high school renovation project. He reported that the social studies classroom renovations are being completed on schedule and the new guidance suite is also on schedule for completion by spring. He also reviewed the next phases with some alteration of the timelines to assure better use of time this summer and contingency budget usage to date. The PowerPoint presentation can be found at <http://www.pgsd.org/site/Default.aspx?PageID=1385>.

Utility Audit – Mr. Jeff Cardwell, Facilities Director, requested approval to have an audit conducted of energy bills received and paid over the last three years in order to look for overcharges and meter irregularities that might result in refunds back to the school district. ERC, the firm that would conduct the audit, has worked with school districts and Intermediate Units across Pennsylvania. There is no initial cost to the district, as ERC receives a commission based on the amount of money returned to the school district. The Board will vote on this request at their February meeting.

PMS Paving Project – Mr. Cardwell also discussed the need for asphalt repaving at the middle school

and some sections of the Lower Pottsgrove campus that also needs repaving. The Board approved a request to begin the bidding process so that work might commence over the summer.

Records Purge Update – Mr. David Nester, Business Manager, updated the Board on the paper record streamlining process. The student records portion of the project is complete and an additional 200 hours was requested to complete the Human Resources portion of this project. The Board will act on this request at their February meeting.

***Discussion Item:***

Class Rank – The change of grading scale necessitated a discussion by the Curriculum, Technology & Student Affairs Committee at their meeting last week regarding implications for our current seniors. From that meeting came a recommendation to weight honors courses at .5 and AP courses at 1.0 for class ranking purposes. This change would require a modification of the current course guide at the high school. This modification requires Board action. Class rank will proceed in accordance with existing policy for the 2016 graduates.

Board Docs – The administration reported on functionality and costs associated with Board Docs, a system to manage workflow in creating Board documents in advance of meetings and sharing information with the public, among numerous other functions. Mr. Rabinowitz moved and Mr. Leach seconded a motion to approve a contract with Ermal Solutions for the implementation of BoardDocs Pro at a one time cost of \$1,000 for startup and training and an annual cost of \$9,000. The Board unanimously approved the motion.

***Report of the Superintendent***

**Personnel:**

Mr. Rabinowitz moved and Mrs. Grimm seconded a motion to approve the following Personnel items:

PROFESSIONAL STAFF

a. Appointments:

1. Position: Theresa Kegel  
Education: West Chester University MS  
Experience: PT Health and PE Teacher  
Pottsgrove School District  
2007-present  
Position: FT Health and PE Teacher  
Pottsgrove Middle School  
Status: Contractual  
Reason: Replacing Jim Polli  
Compensation: \$64,472 - Masters Step 11 Prorated  
Effective Date: February 1, 2016
2. Name: Josh Noel  
Position: Substitute After School Tutor  
Compensation: \$33.00 per hour  
Effective Date: January 27, 2016
3. Name: Leslie Staab

Position: Substitute Teacher - Alternative Education  
Program  
Compensation: \$33.00 per hour  
Effective Date: January 27, 2016

b. Leave of Absence:

1. Name: Chelsea Riedy  
Position: Teacher - West Pottsgrove  
Reason: FMLA  
Effective Date: Approx. May 25, 2016 - not to exceed 12  
weeks

SUPPORT STAFF

a. Appointments:

1. Name: Cherie Ianarelli  
Position: Student Assistant - West Pottsgrove  
Replacing Mykael Lawrence  
Compensation: \$12.46 per hour  
7 hours per day - all student days  
Effective Date: February 1, 2016

2. Name: Kimberly Wilders  
Position: Support Staff Substitute  
Compensation: \$9.21 - \$9.76 per hour  
based on position  
Effective Date: January 27, 2016

3. Name: Cyrus Kennel  
Position: Substitute Custodian  
Compensation: \$10.85per hour  
Effective Date: February 1, 2016 - pending receipt of ACT  
126 release form

b. Leave of Absence:

1. Name: Debbie Scott  
Position: District Staff Nurse  
Reason: Extension of Unpaid Medical Leave  
Effective Date: January 26, 2016 through the remainder of the  
2015-2016 school year.

2. Name: Art Bean  
Position: Custodian - Ringing Rocks

Reason: FMLA  
Effective Date: January 8, 2016 - not to exceed 12 weeks

SUPPLEMENTAL/SPECIAL PAYMENTS

a. Resignation:

1. Name: Michele Moyer  
Position: MS Study Make Up and Remediation  
Advisor  
Effective Date: January 19, 2016

b. Appointments:

Julie Farris	Spring Club Coordinator	\$595.20
Pat Mest*	Spring Club Coordinator	\$595.20
Nicole Kulp	Spring Club Coordinator	\$595.20
Brnda Hoch	Spring Club Coordinator	\$595.20
Chrissy Long*	Spring Club Coordinator	\$595.20
Wendy Hasara	Spring Club Coordinator	\$595.20

The Board unanimously approved the motion.

***Education:***

Mrs. Grimm moved and Mr. Rabinowitz seconded the motion to approve of the following conference attendance:

- a. Jack Thomas, Athletic Trainer, to attend the 47<sup>th</sup> Annual Medical Aspects of Sports Seminar. The cost of the seminar is \$234.00. Substitute coverage is not required.
- b. Amy Cantymagli, Middle School Teacher, to attend PA Educational Technology Expo and Conference. The cost of the conference is \$478.00. Substitute coverage is required.
- c. Terri Koehler, Elementary Principal, to attend Improving School Performance Conference. The cost of the conference is \$860.00. Substitute coverage is not required.

The Board unanimously approved the motion.

Mr. Rabinowitz moved and Mr. Leach seconded a motion to approval of the modifications to the High School Course of Study Guide as presented. The Board unanimously approved the motion.

***Policies:***

Mrs. Grimm moved and Mr. Alexander seconded a motion to approve of the following new board policies:

POLICY 627 Post-Issuance Tax Compliance Procedures for Tax  
Exempt Bonds

POLICY 819 Suicide Awareness, Prevention and Response

The Board unanimously approved the motion.

### ***Committee Report:***

Curriculum/Technology/Student Affairs Committee: Mr. Leach reported on the work of the committee including the discussion referenced above regarding AP weighting as well as the practice of ranking students, grading practice changes in the district and bullying prevention programs in the school district. Mrs. Grimm moved and Mr. Leach seconded a motion to accept the minutes from the January 19, 2016 meeting. The Board unanimously approved the motion.

(Addendum #1/16-6)

Policy Committee Report – Mr. Alexander reported on Board passage of two policies noted above that were approved by the committee last fall and posted for public inspection. The committee also worked on modifications of a proposed policy on cyber education (# 141), revisions to the graduation requirements (# 217), bullying/cyberbullying (# 249), new and revised policies in special education (#s 103, 113, 113.3), and Board operations (# 005). The cyber education and special education policies will be posted for public inspection before full Board action and the other policies are still in committee for continued work.

### ***New Business***

Mrs. Grimm spoke about attending the HS Color Day. Patti noted that Color day was a fabulous day.

### ***Answers to Previous Inquiries***

None

### ***Public Comment***

None

### ***Adjournment***

Mr. Rabinowitz adjourned the meeting at 9:17 p.m.

Respectfully submitted,

Diane Cherico  
School Board Secretary